

Setting up Exchange on Android:

1. Go to your phone Settings
2. Accounts & Sync
3. Add Account
4. Exchange Active Sync
5. Email: Type HCC Email (asample1234@howardcc.edu)
6. Server: owa.howardcc.edu
7. Username: hccmain\asample1234
8. Password: Use your Outlook password
9. Make sure the SSL box is checked.

Please note: Some Androids do not work with Exchange Servers. If your phone does not have Exchange as an option you **will not** be able to receive HCC Email on your phone.