

Kids on Campus Registration Form

Please complete all information (incomplete forms cannot be processed). PLEASE PRINT NEATLY.

Student ID#: (for returning students only) _____

KOC Parent/Guardian Email Address: _____

Student Name: (Last) _____ (Full First Name) _____

Address: (Street) _____

City _____ State _____ Zip: _____ County: _____

Home Phone: _____ KOC Parent Cell Phone: _____

KOC Parent Business Phone: _____

Student Date of Birth: ____ / ____ / ____

Student Gender: Male Female

Check if information has changed since last registration.

- Are you of Hispanic or Latino origin? Yes No
 - What is your race? *Select one or more of the following categories:*
 - American Indian or Alaska Native Asian
 - Black or African American White
 - Native Hawaiian or Other Pacific Islander
- (For race definitions, visit howardcc.edu/categorydefinitions)*

COURSE INFORMATION:

INDEX #	COURSE NO. & SECTION	TITLE	DATE/TIME	TUITION

Out-of-county Maryland residents add \$10 per course. Residents outside Maryland add \$20 per course. ➔

TOTAL

Students who register by mail or fax will receive an email registration confirmation; valid email required (printed confirmations no longer mailed).

I certify that the information I have provided on this form is accurate and complete. By proceeding with this registration, the registered student above and I agree to abide by all HCC and KOC policies. I understand and agree that I am responsible and obligated to pay for all KOC courses and fees for the above student. Past due balances are subject to collection and fees.

* Parent/Guardian Signature

* Date

* required

CREDIT CARD INFORMATION:

(check one) Visa  Mastercard  AmEx  Discover 

Card# _____ Expiration Date _____

Cardholder's Name (Please print legibly) _____ Signature _____

*Students who receive more than half of their financial support from others should list the address of such person(s) if different from student's home address.

Kids on Campus Consent Form 2022

* = Required Information

Online consent form also available at howardcc.edu/kocconsentform

Student Name* _____

Parent/Guardian Name* _____

Student Birth Date* _____ Age* _____

Student Home Address: (Street)* _____

City* _____ State* _____ Zip* _____

Parent/Guardian Preferred Phone Contact Number* _____

Valid Parent/Guardian Email* _____

EMERGENCY CONTACT INFORMATION - Alternate person to contact in the event of an emergency (two required)

Name of Alternate Emergency Contact* _____

Alternate Emergency Contact Daytime Phone* _____ Relationship* _____

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Alternate Emergency Contact Daytime Phone* _____ Relationship* _____

HEALTH INFORMATION FOR THE STUDENT

Name of Physician or HMO* _____

Physician Phone Number* _____

Are there any health problems including physical, psychiatric, or behavioral problems of which we need to be aware? No

Yes, explain: _____

Are there any medications, dietary restrictions, allergies, or special needs that we need to be aware of to ensure that your child's KOC class experience is positive? (see Policies and Procedures for accommodation information) No

Yes, explain: _____

SCHOOL INFORMATION

Is your student currently enrolled in a public or private school in the U.S.? Yes No

Full name of school to be attended (2022-23*) _____ 2022-23 Grade* _____

School Address* _____

City* _____ State* _____ Zip* _____

For students who currently reside within the United States, a United States territory, or the District of Columbia: Does the student have any immunization exemptions because of a parental or guardian objection or medical contraindication: No

Yes, list: _____

For students who reside outside the United States, a United States territory, or the District of Columbia: Attach or submit a record of vaccination or immunity in English on Department form MDH-896.

(continued on back)

Student Name (please print legibly) _____

PARENTAL CONSENT/RESPONSIBILITIES

Please check box to indicate that you have read these policies.

I am the parent/legal guardian of the child named above. I have read the Kids on Campus policies and procedures and agree to the following:*

I/We will abide by the policies and procedures of Howard Community College and Kids on Campus. Policies and procedures are subject to change. Refer to the Kids on Campus web page (howardcc.edu/koc) and howardcc.edu/coronavirus for the most up to date information. Masks are required and must be worn indoors except when eating.

I authorize the release of my child's grade level and directory information to Howard Community College. This information is needed to verify either past or current enrollment in honors, gifted and talented, advanced placement, accelerated courses, or above grade level classes. This information will be submitted to the Maryland Higher Education Commission along with other enrollment data.

I take responsibility for my child's compliance with appropriate student behavior. I understand that disruptive and inappropriate behavior will not be tolerated and will result in **non-refundable dismissal**.

I acknowledge the risk of becoming exposed to COVID-19. I understand that the risk of becoming exposed to COVID-19 may arise regardless of the college's best efforts to implement and require compliance with prevention and mitigation measures. I acknowledge that the COVID-19 pandemic may evolve and that the college may need to take additional precautions to protect the health and safety of students, faculty, and staff. It is my responsibility to check the college's coronavirus webpage at howardcc.edu/coronavirus for the latest information regarding college COVID-19 requirements.

I/We understand and voluntarily assume all risks inherent in the nature of this activity and I/we waive and release all claims, costs, liabilities, expenses and judgements against Howard Community College and release HCC and its representatives arising out of my child's participation in the activity at Kids on Campus. HCC and KOC are not responsible for personal items brought or left on campus. Electronic devices and cell phones may not be used during class hours without instructor permission.

I take financial responsibility for my child's tuition and fee payment to HCC. I certify that I am registering a student for a Kids on Campus course and that the student has resided at the provided address **with a parent or legal guardian** for at least three months.

I certify the information provided on registration and consent forms for the child named above is true and correct to the best of my knowledge. I understand that it is my responsibility to notify the Records Office of any change in contact information. Submit change of information form to the Division of Continuing Education and Workforce Development.

Media Release

I hereby give my permission and consent for Howard Community College ("the College") and its representatives to use my child's name, likeness, biography, voice, performance, written documents, or other content for purposes related to the mission of the College. The purposes include, but are not limited to, promoting, marketing, advertising, and communicating about the College and any programs or services through websites, social media, television, or other communication channels.

My child will be supervised after class according to Kids on Campus (KOC) dismissal policies unless the box below is checked.

Other Dismissal Arrangements

I take responsibility and give permission for my child to leave campus unaccompanied (bike, walk, bus, etc.) at dismissal.

THIS FORM MUST BE SIGNED AND DATED TO BE OFFICIAL IN ORDER FOR STUDENT TO BE REGISTERED.

Parent or Legal Guardian Signature* _____ Date* _____

Parent/Guardian Name* (please print legibly) _____

Questions? Call 443-518-4110 or email koc@howardcc.edu.