



For International Students Transferring From Another U. S. Institution To Howard Community College's English Institute

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SECTION 1 TO BE COMPLETED BY STUDENT:

Student's Name and Birthday: _____
(Family/Surname) (Given name) (MM/DD/YYYY)

I authorize my current International Student Advisor or Responsible Officer permission to provide the information requested in this form **in order to complete my transfer to Howard Community College.**

Student Signature _____ Date _____

SECTION 2 TO BE COMPLETED BY AN INTERNATIONAL STUDENT ADVISOR AT CURRENT SCHOOL:

International Student Advisor: To complete this student's admission in a timely and accurate manner, we must verify the student's F-1 status. Please provide the following and do not release the student's record until you receive a copy of his or her admission letter:

Dates/Terms of student's enrollment at your institution: From _____ To _____

Last date of study at your institution: _____

Level of education sought at your institution: _____

Was this student in good academic standing? Yes _____ No _____

Has the student met all financial obligations at your school? Yes _____ No _____

Has the student's I-20 been terminated? Yes _____ No _____

To the best of your knowledge, has the student followed all DHS regulations and is he or she eligible for transfer under F-1 regulations? Yes _____ No _____

Student's SEVIS No. N _____ Current I-20 End Date _____

Release date indicated in SEVIS: ***Please do NOT release the SEVIS record until you receive a copy of his or her admission letter.**

Comments _____

Current Institution Information

Institution _____ Phone (_____) _____

Name of DSO _____ Signature _____

E-mail _____ Date _____

Please return to: **Howard Community College
English Institute
10650 Hickory Ridge Rd.
Columbia, MD 21044**

ei@howardcc.edu