

Howard Community College

ITB: East & West Garage Repairs and Preventative Maintenance

Bid Number: 22-005

ITB Opening Date: April 21, 2022

ADDENDUM No. 1

This addendum incorporates the minutes from the virtual pre-bid conference held on March 22, 2022 at 10:00 a.m.

In attendance for the college: Beckie Gotsch, Assistant Director of Procurement; Mike Popp, Facilities Operations Manager; Wendell Epps, Facilities Services Manager; Domonic Cusimano, Director of Procurement; and Christina Sparacino, Procurement Coordinator.

This is an invitation to bid in which the College is seeking fixed price bids for east & west garage repairs and preventative maintenance as provided in the project drawings and project specifications documents.

A few key dates and points to point out:

The bid document and the project drawings and specifications documents are located on the procurement page of the college's website. The documents are packaged separately, so be sure to open each link.

Signed bid responses must be received to Equity Hub's Bid Locker by **11:00 a.m. on April 21, 2022** and must be clearly labeled as stated in the bid documents. Late submissions will not be accepted. Please note that **proposing firms must register on the Bid Locker site prior to submittal of documents**, so please plan the upload of the bid documents accordingly.

All questions are to be submitted to the Assistant Director of Procurement in writing by no later than 10:00 a.m. on April 5, 2022. Answers will be issued as addenda through the College's solicitation page. It is the responsibility of each proposer to ensure that they have received all addenda. Receipt of each addendum must be indicated on the appropriate form.

The Assistant Director of Procurement is the sole point of contact on this solicitation. No one else at the College may be contacted about this solicitation until after award has been made by the proper authority. Failure to comply with this requirement could result in disqualification. It is the intention of the College that a recommendation for award will be presented to the Board of Trustees in **May**. A Notice to Proceed will be issued after award. Firms should note that the solicitation is still considered in process until this time.

Discussion of the scope of work

The selected firm shall repair the east & west parking garages as detailed in the project drawings and project specifications documents, which are packaged separately and located on the College's procurement current solicitations webpage. Generally, the repair work required by the College includes:

- Selective demolition site work;

- Concrete reinforcement;
- Concrete repair using high strength, fast-setting materials;
- Concrete repair using trowel applied mortar;
- Resurfacing and waterproofing certain areas with a heavy duty traffic coating system;
- Sealing and caulking floor cracks and control joints; and
- Painting structural steel and miscellaneous metals.

The College expects that the project will be completed by August 14, 2022.

No site visit is scheduled as the garages are public areas and can be accessed at a firm's convenience.

All questions should be asked here or in writing after this meeting to the Assistant Director of Procurement. All questions and answers will be posted as an addendum on the college's procurement webpage.

I will now open this up for questions, please type your question into the chat or use the raise hand button.

Questions:

Q1. In the bid document it states that there is no bid bond requirement or no performance, labor and material bond requirements, is that correct for this project?

Correct, there is no bid bond requirement or performance, labor and material bond requirement for this project.

Q2. In the bid form, under the waterproofing membrane section, there is a place for the name of the licensed applicator/subcontractor who will install the membrane, what kind of license does the contractor need for applying the waterproofing membrane?

The contractor must be a certified installer with the ability to obtain all appropriate warranties for the product.

Q3. Is this a "UNIT PRICE" bid?

Please use the provided bid form within the bid document and submit prices as listed on the form.

Q4. Does HCC have a budget for this project?

This bid falls within Project Code Classification "B". The classification codes can be found here:

https://www.howardcc.edu/about-us/offices-departments/procurement/documents/HCC_Project_Cost_Classification_Key.pdf

Q5. What are the names of the documents to be submitted?

The required submittal documents can be found on the Table of Contents page as well as in Section 2.11.

Registered List of Pre-Bid Conference Attendees

First Name	Last Name	Email	Firm
Keith	Simpson	ksimpson@kgsconstruction.com	KGS Construction Services
Ville	Vainio	vvainio@contractingspecialists.com	Contracting Specialists
Alex	Valenzuela	alex.valenzuela@prismallc.net	Prisma LLC
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David	Bickel	dbickel@concretecpr.com	Concrete Protection & Restoration, Inc.