

Howard Community College

ITB: Facility Renewal Project – Mechanical Pipe Replacement

Bid Number: 22-001

ITB Opening Date: August 9, 2021

ADDENDUM No. 1

This addendum incorporates the minutes from the virtual pre-proposal conference held on July 15, 2021 at 11:30 a.m.

In attendance for the college: Domonic Cusimano, Director of Procurement; Beckie Gotsch, Assistant Director of Procurement; and Mike Popp, Facilities Operations Manager.

This is a multi-step bid in which the College is seeking technical proposals and price bids from qualified Contractors to provide design/build services for the design and installation of mechanical hot water, chilled water piping and associated devices that will be integrated into existing mechanical systems serving the Clark Library, Howard Hall and McCuan Hall buildings.

A few key dates and points that were emphasized:

The bid document, mechanical pipe specifications and alternate floor plan documents, are located on the procurement page of the college’s website. The documents are packaged separately, so be sure to open each link.

Signed technical proposal, financial statements and price bid responses must be received to Equity Hub’s Bid Locker by **2:00 pm on August 9, 2021** and must be clearly labeled as stated in the bid documents. Late submissions will not be accepted. Late proposals will not be accepted. Please note that **proposing firms must register on the Bid Locker site prior to submittal of documents**, so please plan the upload of the bid documents accordingly.

All questions are to be submitted to the Assistant Director of Procurement in writing by no later than 10:00 a.m. on July 23, 2021. Answers will be issued as addenda through the College’s solicitation page. It is the responsibility of each proposer to ensure that they have received all addenda. Receipt of each addendum must be indicated on the appropriate form.

The Assistant Director of Procurement is the sole point of contact on this solicitation. No one else at the College may be contacted about this solicitation until after award has been made by the proper authority. Failure to comply with this requirement could result in disqualification. It is the intention of the College that a recommendation for award will be presented to the Board of Trustees in September. A Notice to Proceed will be issued after award. Firms should note that the solicitation is still considered in process until this time, even if their firm has not proceeded to a particular phase.

Discussion of the scope of work

The selected firm shall design and install mechanical hot water and chilled water piping and associated devices from the demarcation point in Clark Library ceiling extending through the Clark Library ceiling into Howard Hall where it is expected to utilize the existing mechanical tunnel to a point in the utility tunnel at the intersection of

Howard Hall and McCuan Hall. All piping installed in this project must be integrated into existing mechanical systems in Clark Library, Howard Hall and McCuan Hall. The College expects that the project will be completed by June 1, 2022.

In addition to the base scope of work, the college is requesting pricing on three additional alternates which are related to the base project and listed in the bid documents. Alternate floor plan documents are provided as separate documents on the procurement website. The College will determine whether or not to proceed with any of the alternates at a later date.

A site visit is scheduled at 9 a.m. on July 22, 2021. Please RSVP to the Assistant Director of Procurement by 3 p.m. on July 21, 2021.

Questions:

Q1. The RFP says that minority businesses are encouraged to apply. Is there a threshold?

The Offeror is encouraged to demonstrate an effort to achieve a minimum of 29% of the subcontractors or vendors anticipated to be retained by the Offeror for the College's project are minority firms. In addition, the College strongly encourages the Offeror to try to exceed a MBE participation level of 29%. Offerors are to note in the submission under this category as to what MBE participation level they will commit and how this commitment will be achieved giving that all trade packages are completely bid. By submitting a MBE participation level under this category, the Offeror is committing to the College to achieve MBE participation if the firm is awarded the contract.

Attendees on the Zoom pre-bid conference:

Robert Calloway: Robert Calloway rcalloway@GFSolutionsLLC.com
Justin- Fresh Air Concepts: Justin Mckenzie from Fresh air concepts 410-789-7800
Andrew Gordy: Andrew Gordy, Allen + Shariff Engineering, agordy@allenshariff.com
Katie Lund: Katie Lund, Marketing Manager of Weigand Associates, Inc. We are an MEP Engineering
WOSB, klund@wainet.net (301) 540-9060, www.wainet.net
Alec Vigil: Alec Vigil from Vigil Contracting, avigil@vigilbusiness.com
blevinsr: Rob Blevins EMJAY Engineering
lbjorn: Laura Bjorn from Kelly HVAC. lbjorn@kellyhvac.com
Matt Grimard ACI: Matt Grimard, American Combustion Industries (ACI) mgrimard@aciindustries.com
blevinsr: Rob Blevins EMJAY Engineering 443-563-7627 blevinsr@emjaycons.com
Justin- Fresh Air Concepts: Justin Mckenzie from fresh air concepts justin.m@4fac.com
Ethan Gardner: Ethan Gardner - M&M Welding and Fabricators
Ethan Gardner: egardner@mandmwelding.com
Robert Calloway: Robert Calloway, P.E. President Global Facility Solutions E-Mail:
rcalloway@GFSolutionsLLC.com (301) 829-1642. We are an MEP engineering firm.
Cody Wilcox: Cody Wilcox, Mallick Mechanical, Cwilcox@mallickmechanical

Information provided through the chat during the zoom meeting.

Issued on July 19, 2021