

Howard Community College Job Search Club
Counseling and Career Services, RCF 302
410 772 4840

Day 6 – November 6, 2009 – *Preparing for the Job Fair; online posting tips; additional career research sites*

1. Open forum
 - a. Positives/successes of the past week
 - b. Barriers/challenges of the past week
 - c. Review concepts covered so far and ask for questions – web address for previous week's activities is at www.howardcc.edu/career - follow links under "Job search services" to "Job Club"
2. Job Fair Preparation
 - a. Discuss members' experiences with previous job fairs
 - b. Review job fair preparation handout, especially points on researching the organization (3 before), rank ordering and talking to employers regardless of openings (4 before), developing job fair commercial (5 before), getting floor plan (1 during) , practicing on a company not interested in (2 during), and follow-up (1 after).
 - c. Show companies coming to HCC's job fair
 - d. Use additional career research sites to explore one company of interest
 - e. Show You Tub vide on attending a job fair (www.youtube.com/watch?v=UmPsXATE7u4)
 - f. Pair up and practice going to a table using their commercial
3. Online Posting Tips
 - a. Discuss handout
 - b. Show Emurse.com
4. Homework
 - a. Research companies and rank order companies coming to next weeks' Job Fair
 - b. Develop sample commercials for their target companies and positions.