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Service Learning Partnering Site Agreement

Between Individual Institutions and the Center for Service Learning

I. Agency/School Agrees to:

1. Provide students with a worthwhile and challenging service task that meets the students' learning objectives.
2. Provide students with a supervisor during their service.
3. Orient students to the agency's rules, policies, procedures, methods and operations, community issues, and population served.
4. Complete and sign the Service Learning Placement Agreement, Hours Log and Student Evaluation (these forms will be provided by the student).
5. Provide a safe and appropriate working environment.

II. Center for Service Learning Agrees to:

1. Provide assistance in developing potential service learning projects to enhance classroom learning objectives.
2. Orient agency/school supervisors to the goals of service learning and our expectations of participating agencies/schools.
3. Provide ongoing support and monitoring of student activities to ensure that the service learning experience is beneficial for everyone. The service site may terminate student service at any time, for good cause.

III. Indemnification:

_____ (agency/school name) agrees to indemnify, defend and hold harmless Howard County, MD, Howard Community College, their officials, agents employees, successors and assigns against and with respect to any and all losses, damages, suits, claims, judgments and expenses arising from the actions of Howard Community College Service Learning Students except when such losses are solely attributable and proximately caused by the negligence of Howard County, MD, Howard Community College, their employees or agents with no negligence on the part of _____ (agency/school name).

Your signature below demonstrates your understanding and agreement with the above listed provisions. We welcome you as a partner in education with Howard Community College.

Agency/School Name

Agency/School Supervisor (please print)

Supervisor Email Address

Phone Number

Agency/School Supervisor Signature

Date

Center for Service Learning

Date