

Academic Standards and Appeal Process

Effective Fall 2009

Starting fall 2009, all HCC students are required to meet new academic standards. Students are expected to make satisfactory academic progress each semester they are enrolled. Satisfactory academic progress is demonstrated when students maintain a cumulative 2.0 GPA as defined below.

To help students “get there from here,” the college has implemented a GPA scale based on attempted credits.

Attempted Credits	Minimum Cumulative GPA Required
12 – 15	1.0
16 – 30	1.5
31 – 40	1.75
41 or greater	2.0

After 12 attempted credits, a student who has not achieved the minimum cumulative GPA requirements is placed on academic warning, academic probation or academic suspension.

Academic Warning – A student is placed on academic warning after attempting 12 credits and not meeting the minimum cumulative GPA requirement.

1. Students are notified of academic warning by the Office of Records and Registration and/or Financial Aid Services
2. Students are required to complete a self-assessment form. *Paper copies are available in the Learning Assistance Center, Admissions and Advising, and Financial Aid)*
3. Students are required to meet with a designated Academic Warning Advisor by January 16, 2010

Academic Warning students will not be able to enroll in classes for the next semester without meeting with an Academic Warning Advisor.

Academic Probation – A student on academic warning who does not achieve at least a 2.0 semester GPA and does not meet the minimum cumulative GPA requirement is placed on academic probation. The student is automatically limited to a maximum of 8 credits for the next semester.

1. Students are notified of academic probation by the Office of Records and Registration and/or Financial Aid Services
2. Students are required to meet with an advisor in Admissions and Advising (RCF 242)

Academic Probation students enrolled in more than 8 credits will have their entire class schedules dropped if they do not meet with an advisor before the start of classes.

Academic Suspension – A student on academic probation who does not achieve at least a 2.0 semester GPA and does not meet the minimum cumulative GPA requirement is placed on academic suspension. The student may not attend HCC during the next major semester.

1. Students are notified of academic suspension by the Office of Records and Registration and/or Financial Aid Services
2. Students are not eligible to attend HCC for the next major semester

Students suspended more than one time are not eligible to attend HCC for one calendar year

3. Students may appeal academic suspension

Suspension Appeal - A student on academic suspension with extenuating circumstances that can be documented is eligible to file an appeal.

1. Students submit a letter of appeal with supporting documentation and schedule an appointment with the appeals committee by Friday, January 9, 2010.
2. Students meet with the appeals committee on their designated day and time.

Students readmitted to HCC will be placed on academic probation and limited to 8 credits.

Readmission After Suspension

Students who have been suspended and do not attend HCC for one or more semesters must contact Retention Services at 410-772-4822 for readmission.

Students readmitted to HCC will be placed on academic probation and limited to 8 credits.