



Employee Liable (B2E) Enrollment Form

Need to convert your current Verizon Wireless service to the Employee Liable (B2E) Program? No problem! Just fill out the below information and we'll gladly update your account.

Contact Information:

*Company Name: Howard Community College

*Last Name: _____ *First Name: _____ M.I. _____

*Work Phone: _____ *Home Phone: _____ *Cellular Number: _____

*E-Mail Address: _____

New Rate Plan Change:

*New Rate Plan Name: _____

*Included Minutes: _____

*Monthly Access Fee: _____

* Indicates required field. Unless your current price plan is \$34.99 and higher and you would like to maintain the same plan a new rate plan is not required.

Signature _____ Date _____

Enrollment Process:

Please complete the below steps to successfully convert your current Verizon Wireless service to the Employee Liable (B2E) Program and take advantage of these great rates!

1. Complete the above information.
2. Photocopy your current Employee Photo ID. If you do not possess an Employee Photo ID, please photocopy your current Pay Stub & Driver's License (*this information is needed for verification purposes*).
3. Complete the Employee Liable User Agreement. (Attached)
4. Fax to 800-711-7788.



EMPLOYEE USER AGREEMENT

- I understand that I am authorized to activate service and to obtain equipment at a special rate as a result of my employment with my company. I further acknowledge and understand that I am receiving a special service plan rate based on my company's overall line attainment with Verizon Wireless. From time-to-time, my rates may be adjusted to those associated with the actual total line attainment of my company. I understand that I cannot terminate my service without an Early Termination Fee because of a rate adjustment to which my company agreed; even if the Cellular Service Agreement allows.
- I acknowledge and understand that certain information relating to the service, including name, mobile telephone number and monthly charge total may be released to my company.
- Verizon Wireless reserves the right to require proof of continued employment with my company from me. If a review of my employment status reveals that I am no longer an employee, Verizon Wireless reserves the right to adjust the rates for the period of time I was not a current employee and switch me to a commercially available calling plan or to a non-discounted service plan for the remainder of my Cellular Service Agreement term.

By: _____
(Employee Signature)

Name: _____
(Employee Name Printed)

Date: _____