

# NURSING PROGRAMS AT HOWARD COMMUNITY COLLEGE



**TRADITIONAL REGISTERED NURSING (RN) A.A. DEGREE**

**LICENSED PRACTICAL NURSING (LPN) CERTIFICATE**

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Howard Community College offers many academic programs for those students interested in studying careers in the Medical and Allied Health fields. This brochure provides information about two of these programs – the **Licensed Practical Nursing (LPN) Certificate Program** and the **Traditional Registered Nursing (RN) Associate of Arts Degree Program**. This brochure is only intended for students seeking *initial* admission to the nursing program. Other material is available in the Office of Admissions and Advising for those students seeking readmission to the nursing program or entering the second year of nursing through the LPN Pathway Sequence Program (only for LPNs with an active, unencumbered Maryland or compact state license).

Attending a Nursing Information Session is a required part of the admissions process for all nursing programs at Howard Community College. Sessions for the RN and LPN programs are held once per month and are designed to provide more detailed information and the materials needed to apply to these programs. Separate information sessions are held for those students interested in HCC's Accelerated RN degree program.

To attend a Nursing Information Session and/or request information about other Allied Health programs, please contact us at:

**Office of Admissions and Advising (RCF-242)**  
Howard Community College  
10901 Little Patuxent Parkway  
Columbia, MD 21044

**Allied Health Information Line (voicemail): 443-518-4230**  
TTY/STS use MD Relay

**Admissions web site:** <http://www.howardcc.edu/admissions/apply/alliedhealth/index.html>

**E-mail address:** [alliedhealth@howardcc.edu](mailto:alliedhealth@howardcc.edu)



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# **I. OVERVIEW OF HCC'S NURSING PROGRAMS**

Howard Community College offers a full range of nursing opportunities, including Licensed Practical Nursing and Registered Nursing programs. HCC's *credit* nursing programs are accredited by the National League for Nursing and are approved by the Maryland Board of Nursing Accrediting Commission.

This brochure provides information regarding HCC's Licensed Practical Nursing Certificate and Traditional RN Associate of Arts Degree. The college also has an Accelerated Associate of Arts RN option described in a different brochure.

HCC's nursing programs offer the following benefits:

- State of the art nursing simulation labs, classrooms, and computer labs
- Small, diverse classes and close faculty interaction
- Clinical nursing sites in a variety of geographic locations
- Pass rate on the NCLEX licensing exam consistently higher than state and national averages
- Student support services include academic and transfer advising, tutoring, financial aid, scholarships, tuition payment plan, childcare, nursing club, career services, and more
- Transfer to bachelors degree programs throughout the state
- Flexible options to attend day or evening/weekend classes for most programs
- Credit for prior learning

## ***Licensed Practical Nurses***

LPNs function as vital members of health care teams. Working under the supervision of registered nurses, graduates of this program:

- Are employed in hospitals, clinics, nursing homes, and rehabilitation centers
- Provide care to patients with commonly occurring health problems
- Perform basic patient care techniques
- Monitor patients' progress
- Can transition into RN programs after earning the LPN Certificate at HCC

## ***Registered Nurses***

Filling diverse roles in a variety of health care settings, registered nurses:

- Promote health, prevent disease, and provide direct service to patients by designing and implementing primary care plans
- Frequently are responsible for supervising other health care professionals in the workplace
- Pursue career advancement in different specialty areas through further training
- Can transition into BSN programs after earning the AA at HCC

## ***PROGRAM DESCRIPTIONS***

Both the LPN and Traditional RN programs provide exceptional opportunities for students to enter the nursing profession, as well as continue their nursing education as soon as possible. The LPN and RN curricula include:

- General education courses (some of which are prerequisites for admission to the clinical component of the program)
- Nursing theory and clinical coursework

Graduates of both programs continue to pursue and achieve additional academic and professional goals in the field of nursing. The *clinical* coursework of the LPN program parallels the first year of the Traditional RN program, facilitating students' options for further education and career mobility. Students who complete the RN degree may continue on to Maryland public colleges and universities and selected private institutions to pursue a Bachelor of Science in Nursing degree.

## ***PROGRAM FORMATS***

Theory and clinical coursework are offered in the following formats:

### Program Format for the LPN Certificate Program

- Four nursing courses completed in eleven months; three semesters (Fall, Spring, and Summer terms)
- Students may choose between Day and Evening/Weekend clinical programs
- Day and Evening/Weekend programs are seated each Fall semester

### Program Format for the Traditional RN Degree Program

- Seven nursing courses completed in two years; four major semesters (two Fall and two Spring terms)
- Students may choose between Day and Evening/Weekend clinical programs
- Day and Evening/Weekend programs are seated each Fall semester
- Daytime clinical program only is seated each Spring semester from the waiting list

## ***IMPORTANT NOTE ABOUT CLINICAL SCHEDULING***

When applying to the nursing program, students select either the Day or Evening/Weekend schedule. It has been the practice of the Nursing Education Program to assign sites for clinical practice based upon the student's selected schedule.

Due to the growth of the nursing program, and programs statewide, **the Nursing Education Program is no longer able to guarantee that all clinical rotations will be held within the selected option.** This is necessary to ensure adequate and appropriate clinical experiences.

All clinical assignments are based on clinical agency availability as determined by the agency.

## ***PREREQUISITE COURSES***

Prerequisite courses must be taken before higher-level courses and/or as a requirement of admission. HCC's nursing programs all have prerequisite coursework that must be completed within specific time periods prior to applying for and/or being admitted to the clinical portion of the program. Honors sections may be available for some of these courses for qualified students. **Please note: Science courses taken elsewhere with online labs may not transfer to HCC.**

*Prerequisite Coursework for the LPN Certificate Program:*

Course	HCC Course Number	Time Limit
Microbiology	BIOL-107 or BIOL-200	10 years
Anatomy & Physiology I	BIOL-203	5 years

Prerequisite requirements for the LPN program are as follows:

- At least one of the prerequisite science courses must be completed with a grade of A or B
- All prerequisite courses must be completed with a grade of C or higher

*Prerequisite Coursework for the Traditional RN Degree Program:*

Course	HCC Course Number	Time Limit
Chemistry	CHEM-101 or CHEM-103	10 years
Microbiology	BIOL-107 or BIOL-200	10 years
Anatomy & Physiology I	BIOL-203	5 years
College-Level Math Core	MATH Core Course	none

Prerequisite requirements for the RN program are as follows:

- At least one of the three prerequisite science courses must be completed with a grade of A or B
- All prerequisite courses must be completed with a grade of C or higher

***TIME LIMITS ON SCIENCE COURSES***

Anatomy & Physiology I and II must be completed no more than five years prior to beginning the first clinical nursing course at HCC. If courses are over five years old, students need to either successfully retake the expired course(s) prior to applying to the Nursing Program, or take the competency exam to demonstrate mastery of this material. Upon passing the competency exam(s), credit will be granted for a student's original Anatomy & Physiology course(s). The original courses must be completed at an accredited institution with a grade of C or higher; the course content must be equivalent to HCC's content. Students must submit the "Request to Take Anatomy & Physiology Competency Exams" form, available at the Office of Admissions and Advising or online at:

[http://www.howardcc.edu/admissions\\_and\\_enrollment/docs/allied\\_health/APCompExamForm.pdf](http://www.howardcc.edu/admissions_and_enrollment/docs/allied_health/APCompExamForm.pdf).

Microbiology and Chemistry must be completed no more than ten years prior to beginning the first clinical nursing course at HCC. If either your Microbiology or Chemistry is over ten years old, you will need to successfully retake the expired course(s) prior to applying to any of the nursing programs at HCC or otherwise demonstrate current knowledge – for example, via available HCC proficiency or challenge exams, CLEP exams, etc.

***CO-REQUISITE COURSES***

Co-requisite courses must be completed *either before or with* their associated clinical nursing courses. If these courses are not completed prior to the co-requisite semester, they must be completed *along with* the nursing courses in that semester. Honors sections are available for many of these courses for qualified students.

*Co-requisite Coursework for the LPN Certificate Program:*

Course	Course Name	Co-requisite Nursing Courses
MATH-105	Drug Calculations*	<i>Prior to</i> NURS-122
BIOL-204	Anatomy & Physiology II	NURS-122
HMDV-200	Lifespan Development	NURS-122
ENGL-121	College Composition I: Expository Writing	NURS-134/135
PSYC-101	General Psychology	NURS-134/135

*\*IMPORTANT: MATH -105 (Drug Calculations) or a college-level Math Core course is a prerequisite for the first semester of nursing in the LPN Certificate Program. You must complete this math course with a grade of C or higher prior to beginning the first nursing course.*

*Co-requisite Coursework for the Traditional RN Associate of Arts Degree Program:*

<b>Course</b>	<b>Course Name</b>	<b>Co-requisite Nursing Courses</b>
BIOL-204	Anatomy & Physiology II	NURS-122
HMDV-200	Life Span Development	NURS-122
ENGL-121	College Composition I: Expository Writing	NURS-134/135
PSYC-101	General Psychology	NURS-134/135
SOCI-101	Introduction to Sociology	NURS-234/235
Humanities, Arts & Literatures	*One core course must be taken in Humanities Core, Arts Core or Literature Core	NURS-234/235
Humanities, Arts & Literatures	*One core course must be taken in Humanities Core, Arts Core or Literature Core	NURS-240

\*These core courses must be taken in two different core areas.

## **II. APPLICATION REQUIREMENTS**

### ***APPLICATION PROCESS***

In order to apply to *either* program after you have met the prerequisite course requirements as described above, you must also:

- Complete and submit the **Standard HCC Application for Admission** and the **\$25 application fee.**
  - Be certain to declare Traditional Registered Nursing AA Degree (08a) **or** the Licensed Practical Nursing Certificate (111) as your learning program
  - While you may declare both programs as majors, you may only submit a clinical application for either LPN or RN, not both
- Attend a required **Nursing Information Session** which are offered throughout the year
- Take the **English Placement Test** and satisfy the English proficiency requirement as outlined in the proceeding pages
  - **Please note:** Students who provide proof of completion of a U.S. bachelor's degree from an accredited institution by the application deadline are exempt from taking the English Placement Test
  - Students who have completed their English requirements at HCC may also be exempt
  - All other applicants must take the English Placement Test
  - Students who have not completed college-level math must also take the **Math Placement Test**
- Successfully complete the **Clinical Nursing Admission Assessment** with a qualifying composite score
- Submit an official **Transcript Evaluation Request Form**, if applicable (\$15 fee, for one or more nursing programs); forms are available from the Office of Admissions and Advising and online at: [http://www.howardcc.edu/admissions\\_and\\_enrollment/forms/index.html](http://www.howardcc.edu/admissions_and_enrollment/forms/index.html)
- Request that official transcripts be sent from *each* of your other institutions to HCC's Office of Admissions and Advising at least *four weeks prior to the clinical nursing application deadline*
- Complete and submit the **Supplemental Application for the Traditional RN Degree Program or the Supplemental Application for the LPN Certificate Program** by February 15, along with an additional \$25 application fee
  - Forms are available from the Office of Admissions and Advising and on HCC's website
  - **Please note:** Applicants must choose between day *or* evening/weekend program options
- Submit **two required forms of verification of legal residency**

### ***VERIFICATION OF LEGAL RESIDENCY***

You will need to submit two proofs of residency with your supplemental nursing application. Please see a current application for a list of acceptable residency documents.

Nursing is designated as a Workforce Shortage Program (subject to change). Students who intend to enroll in the clinical portion of HCC's nursing program are entitled to in-county tuition rates. Legal residents of Maryland may obtain this benefit by providing verification of their legal address as described above. Other procedures apply for non-Maryland residents. International citizens in the U.S. on F1 visas may not apply for admission to the nursing program and should meet with an International Advisor. Though all legal residents of Maryland enjoy this tuition benefit, Howard County residents have initial preference for admission (must be legal residents of Howard County for at least three months prior to the application deadline of February 15).

### ***ENGLISH PLACEMENT TEST***

All prospective nursing students are required to take HCC's English Placement Test, including those students who have already completed college-level English courses elsewhere or those who have taken standardized exams such as the SAT or AP exams. *Students who demonstrate proof of a U.S. bachelor's degree from an accredited institution are exempt from taking this placement test.* Placement tests may be taken twice prior to enrolling in English courses. Placement test scores are valid for two years.

Students who place into developmental English courses, and have no prior college-level English coursework, must complete all required developmental courses with grades of C or higher before they can be considered for admission to the nursing program.

Students who have completed a college-level English class at HCC with a grade of C or higher are not required to take the English Placement Test.

Students who have taken college-level English at another institution and place into developmental English courses at HCC must see a Nursing/Allied Health Advisor in the Office of Admissions and Advising to discuss options for satisfying the English placement requirement.

### ***MATH PLACEMENT TEST***

Students who have not completed a college-level Math Core course or submitted appropriate scores from SAT or AP exams must take HCC's Math Placement Test. Students may retake the test once to attempt a higher placement. Students who have completed the highest developmental math course at another Maryland community college are eligible to take a college-level math course at HCC without taking the Math Placement Test.

Students applying for the Licensed Practical Nursing Certificate Program must place out of or complete MATH-060 to be eligible for MATH-105. LPN students may also use a college-level math course in place of MATH-105. This option is recommended for students planning to pursue the Traditional RN Degree Program after completing the LPN Certificate Program.

Students applying for the Traditional RN Degree Program, who place into developmental math, must complete their developmental math sequence as well as one approved college-level math course.

### ***CLINICAL APPLICATION DEADLINES***

To be eligible to apply to the clinical component of the LPN or Traditional RN Program, you must **have completed or be registered for** your final prerequisite course(s) **at the time you submit** your Supplemental Application for Nursing. You must choose to apply to *either* the **Traditional RN Degree Program** *or* the **LPN Certificate Program**. The application period is September 15 – February 15. **Please note: The February 15 deadline is strictly upheld. Students who are mailing in their applications are strongly urged to do so with return receipt requested.** The date on which your supplemental application is submitted has *no bearing* on your acceptance into the program as long as it is submitted by the deadline date.

### ***CLINICAL NURSING ADMISSION ASSESSMENT REQUIREMENT***

Applicants for the clinical portion of the nursing program are required to successfully complete the Evolve Admission Assessment (A2) to qualify for admission. The assessment fee is currently \$65. **Fees are subject to change.** The assessment covers English, Math, Anatomy & Physiology, Biology, and Chemistry (for RNs only). Students have approximately five hours to complete the assessment and must achieve **an overall composite score of 70 (out of 100)** to qualify for admission to clinicals. Your scores will be valid for two years from the date of your exam. The assessment will be given on selected dates throughout the year. Students are strongly encouraged to see a Nursing/Allied Health Advisor in the Office of Admissions and Advising regarding this requirement and to review the testing website at: <http://www.howardcc.edu/admissions/apply/alliedhealth/testing.html>

## **III. ADMISSIONS POLICIES AND PROCEDURES**

The following are the admissions policies and procedures currently in place for the clinical component of the nursing program. These policies and procedures are subject to change based on state law, licensing requirements, reaccreditation requirements, and other factors for which the college determines that changes are in the program's and students' best interests. Applicants to Clinical Allied Health Programs are subject to all applicable college policies. Should unforeseen circumstances develop regarding the selection of applicants, the college reserves the right to exercise its best judgment.

### ***ORDER OF ADMISSION INTO THE NURSING PROGRAM***

1. Qualified students from the prior year's ***waiting list*** will be given *priority* for admission. A certain number of seats will also be saved in the **RN Day program only** for qualified Howard County ***high school students*** who have matriculated to HCC as nursing majors immediately following graduation from a Howard County high school and have maintained continuous enrollment in an HCC nursing learning program.
2. ***Readmit*** students will be seated next on a space available basis.
3. ***New applicants*** will be seated next.

### ***ADMISSION FOR THE FALL SEMESTER***

1. **First Admission Period [March]:** The applications of students who have completed all prerequisite courses and additional admission requirements by the end of the Winter semester are considered during the first admission period.
2. **Second Admission Period [June]:** Students who finish their prerequisite courses and additional requirements in the Spring semester are considered during the second admission period. If there are still seats remaining in the class after the first admission period applicants have been seated, seats will be offered to as many qualified applicants as possible once Spring grades are received.

### ***MID-YEAR ADMISSION***

A **Traditional RN Degree Program** clinical group is seated in the Spring term for the daytime only option. There is currently no separate application period for this mid-year admission program. Students are seated in this mid-year clinical group based on the waiting list from the previous Fall semester. *If* the waiting list is not sufficient to fill the class, the Office of Admissions and Advising will open a separate application period for the Spring clinical group.

### ***SELECTION OF STUDENTS***

- Lotteries are held whenever the number of qualified new applicants exceeds the number of available seats
- Separate lotteries are held for first- and second-admission period candidates
- Within each lottery:
  - Howard County residents are selected first
  - In-state, out-of-county residents are selected next
  - Out-of-state residents are selected next
  - International citizens (F-1 students are not currently eligible to apply) are selected next
- Applicants' names will be randomly selected and assigned a waiting list number based upon order of selection and the option (day or evening/weekend) for which they applied—they will be informed of their admission status by the Office of Admissions and Advising
- If seats become available after the final date for admitted students to register, waiting list students will be admitted into the program

### ***CONDITIONAL ADMISSION TO THE TRADITIONAL RN DEGREE PROGRAM***

- Students may be granted *conditional admission* into the RN degree program if they have completed both Anatomy and Physiology I *and* Anatomy and Physiology II, and *either* Microbiology or Chemistry, as well as the college-level Math Core course.
- Students who receive conditional admission into the RN degree program must successfully complete the missing science course either *before or with* the first nursing course.

### ***CRIMINAL BACKGROUND CHECK AND DRUG SCREENING***

All students enrolled in HCC's nursing program will be required to obtain a criminal background check and to complete a drug screening as required for clinical placement. The background check and drug screening are completed through the authorized services of Pre-Check, Inc. Upon admission to the LPN or RN program, students will be given instructions for completing these requirements. Please note that students are responsible for the cost of these screenings. Students should not complete these requirements until directed by a college official. *Students who do not complete these requirements will not be eligible to participate in clinical courses.*

Based on the criminal background check and/or drug screening, the clinical agency to which the student has been assigned will grant approval or disapproval for the student to attend clinicals. Clinical agencies have the right to deny access to any student whose results do not meet its acceptable minimum standard. *Students who have been deemed ineligible by the agencies affiliated with the course may not be able to progress to completion in the selected program of study.*

### ***ADDITIONAL IMPORTANT POLICIES***

- You may follow the curriculum of the catalogue year under which you originally began taking courses when you first declared nursing as your learning program (you are always entitled to follow the curriculum of a later catalogue year, but not an earlier one)
- If the curriculum changes, you may still follow your original curriculum as long as you do not stop out of HCC as a student for over four major semesters
- Following the curriculum of a catalogue year is separate and apart from following any newly mandated admissions policies, procedures, and deadlines for applying to HCC's nursing programs
- Students are required to follow any *new admissions requirements, policies, and procedures* implemented by HCC's Nursing Department (part of the Health Sciences Division) in conjunction with the Office of Admissions and Advising
- All students must earn a 2.0 overall HCC GPA in order to qualify for admission to the clinical portion of the nursing program
- **Licensure Information:** Please note graduates who successfully complete the nursing courses of the program they were admitted to and receive a passing score on the exit examination are eligible to be considered by the Maryland Board of Nursing to write the National Council Licensing Examination for Practical Nurse or Registered Nurse licensure—by law, the Board of Nursing may deny admission to sit for licensure for a variety of reasons, including conviction of a misdemeanor or felony, if the offense bears directly on the fitness of the person to practice nursing
- **Withdrawal and Readmission (from the Nursing Education Program Student Handbook):** A student may reenter the nursing program one time if the student had an unsuccessful attempt in a nursing course and applies to reenter within three years (specific policies are detailed in the Nursing Education Program Student Handbook)
- Students are required to complete specific health certifications before entering the clinical portion of the nursing program
  - Students must earn certification in the American Heart Association's CPR for the Healthcare Provider and provide documentation of immunizations as outlined by the Nursing Department
  - Health forms are provided to students at orientation.

## IV. FINANCIAL INFORMATION

### *NURSING PROGRAM ESTIMATED COSTS (2011 – 2012)*

For the 2011-2012 school year, in-county tuition is \$119/credit. The Consolidated Fee is \$19.93/credit. Course costs below include in-county tuition, consolidated fees, and course fees. Figures are estimates only and are subject to change. Students will incur additional costs for any necessary developmental English and/or math courses, as well as for books each semester.

	<b>LPN</b>	<b>RN</b>
General application	\$25	\$25
Nursing application	\$25	\$25
Nursing Admission Assessment	\$65	\$65
Equipment	\$80	\$80
Uniform	\$250	\$250
Criminal Background Check	\$50	\$50
Drug Screening	\$50	\$50
Prerequisite Science/Math Courses	\$1346	\$2263
General Education Courses	\$1894	\$3180
Nursing Clinical Courses	\$3413	\$5385
<b>Approximate Total Cost</b>	<b>\$7,198</b>	<b>\$11,373</b>

### *PAY FOR COLLEGE*

HCC offers financial assistance to nursing students through a variety of sources. Students may apply for financial aid from federal and state agencies. Financial aid from these sources includes grants, loans, and work study programs. To determine eligibility for these funds, students must complete both the Free Application for Federal Student Aid (FAFSA) and HCC's financial aid application by March 1 (priority deadline). Students may also apply for nursing scholarships directly through HCC, the state of Maryland, and for tuition remission programs through local hospitals.

HCC recognizes interested students may need more information about paying for college. The college has many services to help students manage college costs, including financial aid and a tuition payment plan. To find out more please visit our Pay for College website at: <http://www.howardcc.edu/pay>.

## V. APPENDICES

The following are checklists and planning sheets for the LPN and RN programs.

***LPN PROGRAM CHECKLIST***  
**Application Period: September 15 - February 15**  
**Final Deadline: February 15**

In order to submit the Supplemental Application to HCC's Licensed Practical Nursing Certificate Program, you must first submit HCC's Standard Application for Admission (\$25 fee) and complete the steps listed below:

- Take HCC's English Placement Test (a requirement for all prospective nursing students except those students who have completed a U.S. bachelor's degree at an accredited institution)
  - Place into ENGL-121 (on HCC's English Placement Test) or complete the required English courses (please see page 9 of this booklet for more information)
  - Take the Math Placement Test and place out of MATH-060, complete MATH-105 prior to entering NURS-122, or complete a Math Core class (MATH-141 or MATH-138 recommended)
  - Complete \*BIOL-107 or BIOL-200 (Microbiology - 4 credits with lab)
  - Complete \*BIOL-203 (Anatomy and Physiology I - 4 credits with lab)
  - Complete, or be completing, prerequisite courses by the end of the Spring semester to be eligible to apply; students who have already completed their prerequisites by the application deadline will have priority for admission
  - Achieve a minimum overall HCC GPA of 2.0
  - Successfully complete the Clinical Nursing Admission Assessment with a composite score of 70 or higher (by February 15 for the March lottery and May 15 for the June lottery)
  - If applicable, submit a Transcript Evaluation Request Form and request official college transcripts from your previous postsecondary institutions if you wish to transfer courses in toward the nursing program; students will be billed \$15.00 upon completion of their evaluation; foreign transcripts must be evaluated by an HCC-approved foreign credential evaluation agency (the Office of Admissions and Advising has a list of approved agencies)
- \*The *two prerequisite* science courses must be completed with grades of C or higher; a grade of A or B in at least one of these courses is required
  - MATH-105 (Drug Calculations) or equivalent course must be completed prior to beginning the first nursing course
  - All science, math, developmental, and nursing courses must be completed with a grade of C or higher
  - Microbiology cannot be over ten years old prior to beginning the first nursing course
  - Anatomy and Physiology I and II cannot be over five years old prior to beginning the first nursing course; competency exams for Anatomy and Physiology courses are available for students whose coursework is over five years old (contact the Office of Admissions and Advising for more information)

**Exception:** You may substitute a higher grade (A or B) in Anatomy and Physiology II (BIOL-204) for a C grade in Anatomy and Physiology I (BIOL-203) as long as both courses are completed by the end of the Spring term.

If you have *completed all the above requirements*, you are eligible to submit a Supplemental Application along with the \$25 supplemental application fee by February 15. You must *choose whether you are applying for the Day Program or the Evening/Weekend Program option*. The Office of Admissions and Advising reserves the right to refuse admission into HCC's Nursing Program to any applicant who falsifies any information, including his or her address to claim Howard County residency. *These requirements are always subject to change in accordance with State law, accrediting agency regulations and/or what the college believes to be in the best interests of programs and students.*

**Students are encouraged to see a Nursing/Allied Health Advisor every semester.**

## ***LPN PROGRAM PLANNING SHEET***

### **Licensed Practical Nursing Certificate of Proficiency Program Number 111**

Catalog Year: 2011-2012
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#### **GENERAL EDUCATION CORE**

Course Number	General Education Core	Credits Required	Completed	Grade	Remaining Credits
ENGL-121	College Composition I: Expository Writing	3			
PSYC-101	General Psychology	3			
BIOL-107	Fundamentals of Microbiology	4			Prerequisite
BIOL-203	Anatomy and Physiology I	4			Prerequisite
BIOL-204	Anatomy and Physiology II	4			Co-Requisite
MATH-105	Drug Calculations	1			Prior to beginning 1 <sup>st</sup> clinical course
HMDV-200	Life Span Development	3			

#### **REQUIRED COURSES RELATED TO MAJOR**

Course Number	Required Course	Credits Required	Completed	Grade	Remaining Credits
NURS-122 <u>or</u> NURS-123	Foundations of Nursing Practice <u>or</u> Foundations of Nursing for the Experienced Health Care Provider	7-8			
NURS-134	Family Centered Nursing I	4			
NURS-135	Medical-Surgical Nursing I	4			
NURS-140	Concepts and Trends in Practical Nursing	5			
					Total Credits 42-43

Prerequisites for the Nurse Education Program are based on the following:

- Completion of BIOL-107 and BIOL-203 with grades of C or higher; at least one of these courses must be completed with a B or an A grade
- A grade of C or higher is required in all math, science, and nursing courses
- Successful completion of the Clinical Nursing Admission Assessment
- A minimum overall HCC GPA of 2.0

In addition:

- Anatomy and Physiology courses must be completed within five years prior to the first nursing course; if course work exceeds five year limit, a student may take an exam(s) to demonstrate knowledge or retake the course
- Microbiology must be completed within ten years prior to the first nursing course.
- MATH-105 (Drug Calculations) must be completed prior to beginning the first nursing course. Students planning to apply for entry into the AA Degree Nursing Program should consider taking a Math Core Course in place of MATH-105, if eligible

**Contact the Office of Admissions and Advising to register for an information session regarding the Licensed Practical Nursing Program**

***TRADITIONAL RN PROGRAM CHECKLIST***  
**Application Period: September 15 - February 15**  
**Final Deadline: February 15**

In order to submit the Supplemental Application to HCC's Nursing A.A. Degree Program, you must first submit HCC's Standard Application for Admission (\$25 fee) and complete the steps listed below:

- Take HCC's English Placement Test (a requirement for all prospective nursing students except those students who have completed a U.S. bachelor's degree at an accredited institution)
  - Place into ENGL-121 (on HCC's English Placement Test) or complete the required English courses (please see page 9 of this booklet for more information)
  - Complete Math Core course (MATH-141 or MATH-138 recommended)
  - Complete BIOL-107 or BIOL-200 (Microbiology - 4 credits with lab)
  - Complete CHEM-103 or CHEM-101 (Chemistry - 4 credits with lab)
  - Complete BIOL-203 (Anatomy and Physiology I - 4 credits with lab)
  - Complete or be completing your prerequisite courses by the end of the Spring semester to be eligible to apply; students who have already completed their prerequisites by the application deadline will have priority for admission
  - Achieve a minimum overall HCC GPA of 2.0
  - Successfully complete the Clinical Nursing Admission Assessment with a composite score of 70 or higher (by February 15 for the March lottery and May 15 for the June lottery)
  - If applicable, submit a Transcript Evaluation Request Form and request official college transcripts from each of your previous postsecondary institutions if you wish to transfer courses in toward the nursing program; students will be billed \$15.00 upon completion of their evaluations; foreign transcripts must be evaluated by an HCC-approved foreign credential evaluation agency (the Office of Admissions and Advising has a list of approved agencies)
- All science, math, developmental, and nursing courses must be completed with a grade of C or higher; at least one of the prerequisite **SCIENCE** courses must be completed with a grade of B or A
  - Microbiology and Chemistry cannot be over ten years old prior to beginning the first nursing course
  - Anatomy and Physiology I and II cannot be over five years old prior to beginning the first nursing course; competency exams for Anatomy and Physiology courses are available for students whose coursework is over five years old (contact the Office of Admissions and Advising for more information)

**Exceptions:**

- If you have completed both BIOL-203 and BIOL-204 and one of the other required sciences (Chemistry or Microbiology) by the end of the Spring term, you may apply for *conditional admission* into clinical coursework as long as the remaining science is completed *before* or *with* the first nursing course (you are strongly encouraged to complete it prior to beginning the nursing courses)
- You may substitute a higher grade (A or B) in Anatomy and Physiology II (BIOL-204) for a grade of C in Anatomy and Physiology I (BIOL-203) as long as both courses are completed by the end of the Spring term

**Students are encouraged to see a Nursing/Allied Health Advisor every semester.**

**RN PROGRAM PLANNING SHEET**  
**NURSING – A.A.**  
**Traditional Transfer RN Program**  
**Program Number 08a**

Catalog Year: 2011-2012
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**GENERAL EDUCATION CORE**

Course Number	General Education Core	Credits Required	Completed	Grade	Credits Remaining
ENGL-121	College Composition	3			
Humanities, Arts & Literature	One core course must be taken in two of the following Core areas: Humanities Core, Arts Core or Literature Core	6			
SOCI-101	Introduction to Sociology	3			
PSYC-101	General Psychology	3			
BIOL-107	Fundamentals of Microbiology (or equivalent)	4			Prerequisite
BIOL-203	Anatomy and Physiology I	4			Prerequisite
CHEM-103	Fundamentals of General Chemistry (or equivalent)	4			Prerequisite
Mathematics	Mathematics Core Course	3-5			Prerequisite
HMDV-200	Life Span Development	3			

**REQUIRED COURSES RELATED TO MAJOR**

Course Number	Required Course	Credits Required	Completed	Grade	Credits Remaining
BIOL-204	Anatomy and Physiology II	4			
NURS-122 or NURS-123	Foundations of Nursing Practice or Foundations of Nursing for the Experienced Health Care Provider	7-8			
NURS-134	Family Centered Nursing I	4			
NURS-135	Medical-Surgical Nursing I	4			
NURS-230	Trends in Nursing	1			
NURS-234	Family-Centered Nursing II	4			
NURS-235	Nursing Care of Patients in Community and Mental Health Settings	4			
NURS-240	Medical-Surgical Nursing II	8			
<i>General Education Core credits in excess of 30 will transfer as General Electives or Courses Related To The Major. Total General Education and Required Courses must equal at least 60 semester hours of credit.</i>				Program Credits	69-71

Prerequisites for the Nurse Education Program are based on the following:

- Completion of BIOL-107, BIOL-203, and CHEM-103 with grades of C or higher; one of these science prerequisites must be completed with a B or higher and completion of a Math Core course with a Grade of C or higher
- A grade of C or higher is required in all math, science, and nursing courses
- Successful completion of the Clinical Nursing Admission Assessment
- A minimum overall HCC GPA of 2.0

In addition:

- Anatomy and Physiology courses must be completed within five years prior to the first nursing course; if course work exceeds five year limit, a student may take an exam(s) to demonstrate knowledge or retake the course
- Chemistry and Microbiology courses must be completed within ten years prior to the first nursing course

**Contact the Office of Admissions and Advising to register for an information session regarding the Associate Degree Nursing Program.**



### ***GAINFUL EMPLOYMENT DISCLOSURE***

Program Name:	111 - Practical Nurse (LPN Training)		
Program Length (Credits/Weeks):	43 - 44 / 60 weeks		
CIP (Classification of Instructional Programs) Code:	51.3901		
SOC (Standard Occupational Classification) Code(s):	29-2061.00		
SOC Occupation(s):	Licensed Practical Nurse (LPN), Charge Nurse, Licensed Vocational Nurse (LVN), Clinic Licensed Practical Nurse (CLINIC LPN), Pediatric Licensed Practical Nurse (PEDIATRIC LPN), Clinic Nurse, Office Nurse, Private Duty Nurse, Triage Licensed Practical Nurse (TRIAGE LPN)		
SOC Occupation(s) Links:	<a href="http://www.onetonline.org/link/summary/29-2061.00">http://www.onetonline.org/link/summary/29-2061.00</a>		
Tuition & Fees*:	In-County	Out-of-County	Out-of-State
	\$6,831.92	\$10,483.92	\$12,463.92
Books & Supplies*:	\$2,090		
*For completion within published program length			
Median Loan Debt, Title IV:	\$20,206		
Median Load Debt, Private Loans:	\$0		
On-Time Completion Rate: (2009-2010 program graduates)			
Placement Rate:	100%		
Placement Rate Source/Methodology Description:	Based on the self-report of students seeking employment.		

**Disclaimers:**

Please note that information above is based on the following:

- “Full-Time” enrollment status
- Placement into college-level courses
- Beginning the program during a Fall term and completing courses in the appropriate sequence over major term

Effective: June 30, 2011

