

**Communication Studies (Professional and Business)
Certificate of Proficiency
Program Number 220**

Student Name: _____

GPA _____

Catalog Year: 2009-2010

Student ID Number: _____

Advisor _____

Date _____

Course Number	Required Course	Credits Required	Credits Earned	Planning
ARTT 101	Two-Dimensional Basic Design	3		
ARTT 112	Introduction to Digital Media	3		
ARTT 200	Graphic Design	3		
ARTT 204	Digital Publishing	3		
BMGT 100	Introduction to Business and Organization	3		
BMGT 130	Principles of Marketing	3		
SPCH 105	Fundamentals of Public Speaking	3		
SPCH 110	Interpersonal Communication	3		
SPCH 205	Intermediate Public Speaking	3		
Elective	Choose 3 credits from the list below	3		
	Program Credits	30		

Electives:

ARTT 146	Digital Photography I	3
ARTT 148	Digital Imaging, Raster Program I	3
ARTT 158	Digital Imaging, Vector Program I	3
BMGT 145	Principles of Management	3
BMGT 200	Managing for the Future	3
BMGT 203	Business Ethics	3
BMGT 230	Principles of Advertising	3
BMGT 240	Human Resource Management	3
CRES 155/HEED 155	Introduction to Conflict Resolution	3
ENGL 230	Technical Writing	3
MASS 129	Mass Media	3
PHIL 103	Introduction to Ethics	3
SPCH 160	Argumentation and Debate	3
TELE 100	Introduction to Telecommunications	3

NOTES:

Developmental Courses Needed

English

___ ENGL-093
___ ENGL-096*
___ ENGL-094
___ ENGL-097

English ESL

___ ENGL-083
___ ENGL-084
___ ENGL-085
___ ENGL-086*
___ ENGL-087

***Co-requisite**

___ FYEX-100

Math

___ MATH-060
___ MATH-061
___ MATH-067
___ MATH-070