



# EARLY Entrance

**Application  
for  
Admission**



*You Can Get There From Here.*

The **Early Entrance Program** is designed for high school juniors and seniors planning to enroll for one or two courses at Howard Community College. Students in the eighth to tenth grades who qualify to enroll based on the criteria for gifted and talented students should also use this form; however, additional procedures are required. The Early Entrance Program is particularly beneficial for students who are developing senior year release-time schedules. *The application fee is waived for Early Entrance students.* All public, private, and home school students are required to follow the application instructions below.

### **EARLY ENTRANCE APPLICATION INSTRUCTIONS**

- Step 1:** Speak to your guidance counselor and a parent or guardian to discuss your plans.
- Step 2:** Meet with an HCC admissions advisor at the college or when one visits your school.
- Step 3:** Complete and submit this application along with an official copy of your high school transcript, and SAT/ACT/AP/IB scores, if test scores are available. Be certain to complete all items on the application form.
- Step 4:** Take the placement test if the class you want to take has an English or math prerequisite. The English and/or math placement exam may be waived based upon your SAT, ACT, AP or IB scores. Consult pages 31-32 of the college catalogue, the college's Test Center website, or an admissions advisor for further information regarding test waivers.
- Step 5:** Meet with an admissions advisor to discuss your test results and/or your qualifications for courses with prerequisites.
- Step 6:** Register by HCC Express (online) or in person.
- Step 7:** Pay your bill by the appropriate deadline. Various bill payment options are available. Financial aid and scholarships are not available for Early Entrance students\*. You are entitled to use HCC's Tuition Payment Plan. (\*Exceptions include some students participating in specialized programs such as STARTALK.)

### **Additional admissions procedures and requirements apply to:**

- \*1. High school seniors who are planning to attend the college full-time instead of attending high school during their senior year (an option often referred to as Early Admission)
  - \*2. Gifted and talented students in the eighth to tenth grades
  - \*\*3. International citizens
  4. Students who have been or are involved in disciplinary actions or proceedings at another school/institution.
- \*Students considering these options must consult their guidance office and, along with a parent or guardian, must meet with a Howard Community College admissions advisor. (Review pages 13-14 of the college catalogue for more information.) An Early Entrance Application Addendum must also be signed.
- \*\*International citizens must submit their application in person and provide proof of their immigration status. Original documents must be presented; photocopies are not acceptable. (See pages 17-18 of the college catalogue for further information.)

Howard Community College reserves the right to grant admission to secondary school students on an individual basis. Students must also complete any public or private school requirements necessary to participate. Credits earned do not generally apply to high school graduation requirements except under highly specific conditions. The award of high school credit for college course work is arranged through a student's high school and does not involve the college in any way. High school students are not eligible for financial aid.

For further information or assistance, please call (443-518-4599; TTY/STS use MD Relay), e-mail ([hsinfo@howardcc.edu](mailto:hsinfo@howardcc.edu)), meet with a guidance counselor at your school or with an admissions advisor at Howard Community College's Office of Admissions and Advising, Rouse Company Foundation Student Services Hall (RCF-242). HCC's Admissions website is also an excellent source of information: [www.howardcc.edu/admissions](http://www.howardcc.edu/admissions)



**18. HIGH SCHOOL EDUCATION (IASU)**

- Atholton     Centennial     Glenelg     Hammond     Howard     Long Reach     Marriotts Ridge  
 Mt. Hebron     Oakland Mills     Reservoir     River Hill     Wilde Lake     Chapelgate  
 Home School (0192041)  
 Other Maryland High School (Please specify below)  
 Out-of-State High School (Please specify below)

High School Attended																											
City										State										Country (only for international high school)							

**19. DATE OF HIGH SCHOOL/GED GRADUATION (OR EXPECTED GRADUATION)**

Month	Year
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**20. NAME OF HIGH SCHOOL GUIDANCE COUNSELOR**

Last														First													
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**21. HIGHEST POSTSECONDARY DEGREE/CERTIFICATE RECEIVED (AMSC-1)**

- 1-No Postsecondary Degree     2-Certificate Below Associate

**22. HIGHEST LEVEL OF POSTSECONDARY EDUCATION ATTAINED AT (AMSC-2)**

- 1-None     2-Maryland Community/Junior College (Two-Year)     3-Maryland Public College or University (Four-Year)  
 4-Maryland Private College or University (Four-Year)     5-Out-of-State Two-Year College     6-Out-of-State Four-Year College  
 7-Foreign College/University     8-Other

**23. PERSONAL/CAREER GOAL (AMSC-3)**

- 1-Exploration of new careers or academic areas     4-Update skills for a job currently held  
 2-Preparation for immediate entry into a career     5-Interest and self-enrichment  
 3-Preparation for transfer to a four-year institution     6-Other  
 If so, where do you think you will transfer? \_\_\_\_\_

**24. MILITARY STATUS (AMSC-5)**

- 1-Active Duty     2-National Guard—If so, Maryland National Guard?  Yes  No     3-Reserve     4-Veteran     5-Dependent of Active Duty Military     6-Not applicable

**25. EMERGENCY CONTACT (EMER)**

Last														First														Middle									
Relationship to you (i.e. parent, spouse, child, friend)																																					
Day Phone														Extension														Cell Phone									
Evening Phone														Extension														e-mail									

**EMERGENCY CONTACT (EMER)**

Last														First														Middle									
Relationship to you (i.e. parent, spouse, child, friend)																																					
Day Phone														Extension														Cell Phone									
Evening Phone														Extension														e-mail									

**26. PLEASE INDICATE IF YOU HAVE PREVIOUSLY ATTENDED OR PARTICIPATED IN ANY OF THE FOLLOWING HCC PROGRAMS:**

- Continuing Education Class     HCC Kids on Campus     Sports Camp or School     Other Summer Coursework     Project Access     STARTALK  
 STEM Start     Other, please specify \_\_\_\_\_

**27. STUDENT CONDUCT (PERC)**

Are you currently, or have you ever been, involved in a disciplinary process at another school or institution?  Yes  No

**28. I have talked with this student and recommend that he/she be permitted to attend Howard Community College.**

Counselor's or Other School Official's Signature \_\_\_\_\_ Date \_\_\_\_\_

**29. I am aware of and support my child's plan to attend Howard Community College. I understand that in accordance with Family Educational Rights and Privacy Act (FERPA) policies, Howard Community College does not release academic information to anyone other than the student, regardless of the student's age.**

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

**30.** I certify that the information I have provided on this application is correct and complete. I understand that deliberate failure to provide accurate information, particularly regarding residency, may be sufficient grounds for denial of admission or dismissal from the college and/or retroactive adjustment of tuition. I agree to comply with Howard Community College's policies and regulations, including its policies and regulations concerning drug and alcohol abuse, and smoking. I also agree to abide by all policies in the college's Student Code of Conduct and understand that failure to do so can lead to sanctions, including suspension and dismissal. I also understand that it is my responsibility to notify the Office of Admissions and Advising of any changes in the information I have provided on this application. Upon request by a designated college official, I agree to provide evidence of the information on this application.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**31.** Signature of HCC Admissions Advisor \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY	
RECEIVED	PROCESSED
Application fee waived	Partial entry (ADM)
Early Entrance Program	Initials _____ Date _____
	Partial entry (REGIS)
Initials _____	PROCESSED
Date _____	Initials _____ Date _____
	Partial entry (REGIS)
	Initials _____ Date _____
	Datatel ID _____

# EARLY ENTRANCE PROGRAM LEARNING PROGRAM CODES

**Directions:** Please select a **transfer** or **career** program option. Record the number of your selection on item 13 of the application.

## TRANSFER PROGRAMS (Associate of Arts)

### Associate of Arts Degrees

#### Arts and Science

- 271 - Accounting
- \*\*\* - Aging Services (choose an option)
  - 249a - Aging Services Management
  - 249b - Gerontology
- 140 - American Studies
- 141 - Anthropology
- 241 - Arabic
- \*\*\* - Art (choose an option)
  - 269a - Art - Studio Art
  - 269b - Art - Architecture
  - 269c - Art - Interior Design
- \*\*\* - Arts Administration (choose an option)
  - 205a - Arts Administration - Interdisciplinary Arts
  - 205b - Arts Administration - Visual Arts
  - 205c - Arts Administration - Performing Arts
  - 205d - Arts Administration - Media Arts
- \*\*\* - Art History (choose an option)
  - 204a - Art History - Art History/Research
  - 204b - Art History - Research/Studio
- 163 - Athletic Training
- 202 - Bioinformatics
- 71 - Biotechnology
- \*\*\* - Communication Studies (choose an option)
  - 206a - Communication Studies - Professional & Business Communications
  - 206b - Communication Studies - Journalism & Media Communications
  - 206c - Communication Studies - Interpersonal & Organizational Communications
  - 206d - Communication Studies - Speech & Written Communications
- 253 - Conflict Resolution
- \*\*\* - Criminal Justice (choose an option)
  - 90a - Criminal Justice
  - 90b - Criminal Justice-Computer Forensics
- 142 - Dance Performance
- \*\*\* - Digital Arts (choose an option)
  - 258a - Digital Arts-Gaming & Simulation Design
  - 258b - Digital Arts -Multimedia Design
  - 258c - Digital Arts-Web Design
  - 258d - Digital Arts-Video/Multimedia Design
- 164 - English
- \*\*\* - Environmental Science (choose an option)
  - 125a - Environmental Science
  - 125b - Ecological Technology Design
- \*\*\* - Exercise Science (choose an option)
  - 165a - Personal Training
  - 165b - Sports Coaching
  - 165c - Sports & Fitness Management
  - 165d - Martial Arts
- 244 - Film Studies
- 259 - Film & Video Pre-Production
- 143 - Global Economics
- 260 - Graphic Design
- 167 - Health Care Management

- \*\*\* - Health Education (choose an option)
  - 169a - Health Education - Community Health
  - 169c - Health Education - Complementary Medicine and Holistic Health
- 228 - History
- 144 - Horticulture
- \*\*\* - Human Services (choose an option)
  - 170e - Human Services - Chemical Dependency
  - 170f - Human Services - Developmental Disabilities
  - 170g - Human Services - Human Services
- \*\*\* - Interdisciplinary Studies (choose an option)
  - 145a - Interdisciplinary Studies - Diversity Studies
  - 145b - Interdisciplinary Studies - Fine Arts Studies
  - 145c - Interdisciplinary Studies - Women's Studies
- 146 - International Studies
- 48 - Liberal Arts
- 49 - Life Science
- \*\*\* - Mathematics (choose an option)
  - 160a - Mathematics-Pure Mathematics, Applied Mathematics
  - 160b - Mathematics-Actuarial Sciences
- 67 - Music
- \*\*\* - Music Technology (choose an option)
  - 261a - Music Technology-Audio Recording
  - 261b - Music Technology-Composition
- \*\*\* - Nutrition (choose an option)
  - 251a - Nutrition - Dietetics
  - 251b - Nutrition - Food Science
  - 251c - Nutrition - Nutritional Science
- 232 - Philosophy and Religious Studies
- 262 - Photography
- 50 - Physical Sciences
- 68 - Pre-Allied Health
- 51 - Pre-Dentistry
- 52 - Pre-Medical Technology
- 53 - Pre-Medicine
- 126 - Pre-Nuclear Medicine Technology
- 54 - Pre-Optometry
- 55 - Pre-Pharmacy
- 56 - Pre-Veterinary Medicine
- 57 - Psychology
- 250 - Public Health
- 58 - Social Sciences
- 236 - Sociology
- 203 - Spanish
- \*\*\* - Television & Radio (choose an option)
  - 263a - Television & Radio-Television Production
  - 263b - Television & Radio-Video Production
  - 263c - Television & Radio-Television and Radio Production
- \*\*\* - Theatre (choose an option)
  - 237a - Theatre-Musical Theatre Performance
  - 237b - Theatre-Performance
  - 237c - Theatre-Technical Theatre
  - 237d - Theatre-Generalist

#### Business Administration

- 03 - Business Administration
- 229 - Information Systems Management - Office Systems
- 230 - Information Systems Management - Programming and Technical Systems
- 173 - International Business

#### Computer Science

- 33 - Computer Science

#### Engineering

- 23 - Engineering

#### Associate of Science in Engineering

- 256 - Computer Engineering
- 257 - Electrical Engineering

#### Entrepreneurship

- 239 - Entrepreneurship

#### General Studies

- 07 - General Studies
- 156 - General Studies - Business/Technology Emphasis
- 166 - General Studies - General Studies for Certificate Students
- 157 - General Studies - Science Emphasis

#### Information Technology

- \*\*\* - Information Technology (choose an option)
  - 171a - Information Technology - PC/Network/iNet
  - 171b - Information Technology - Programming
  - 171c - Information Technology - CISCO
  - 171e - Information Technology - Web Development
  - 171f - Computer Technology Forensics
- 231 - Network Security

#### Nursing

- \*\*\* - Nursing (choose an option; see career programs for LPN Program) <sup>1,4</sup>
  - 08a - Traditional RN Program
  - 08b - Accelerated RN Program

#### Teacher Education (see AAT) <sup>12</sup>

- 130 - Early Childhood Education
- 131 - Elementary Education
  - \*\*\* - Secondary Education (choose an option)
    - 35a - Secondary - Humanities/Arts
    - 35b - Secondary - Social Sciences
    - 35c - Secondary - Math/Science

#### Associate of Arts in Teaching <sup>13</sup>

- 254 - Early Childhood Education / Early Childhood Special Education
- 255 - Elementary Education / Elementary Special Education
- 207 - Secondary Education - Chemistry
- 247 - Secondary Education - English
- 208 - Secondary Education - Mathematics
- 209 - Secondary Education - Physics
- 210 - Secondary Education - Spanish

#### Transfer Studies Certificate

- 224 - Transfer Studies Certificate <sup>14,17</sup>

#### \*\*\*Select program option

<sup>1</sup> Leads to licensure as a registered nurse

<sup>4</sup> All legal residents of Maryland may enroll in this program at in-county rates, policy subject to change.

<sup>12</sup> Should be selected by students preparing for transfer to an out-of-state 4-year institution

<sup>13</sup> Should be selected by students preparing for transfer to a Maryland 4-year institution

<sup>14</sup> Not eligible for financial aid at HCC

<sup>17</sup> Consult with an advisor regarding this certificate

(Please see reverse side for Career Programs)

# EARLY ENTRANCE PROGRAM LEARNING PROGRAM CODES

**Directions:** Please select a **transfer** or **career** program option. Record the number of your selection on item 13 of the application. Students selecting certificate programs are encouraged to contact Financial Aid Services to determine financial aid eligibility.

## CAREER PROGRAMS (Associate of Applied Science and/or Certificates)

### Associate of Applied Science Degree/ Certificate Programs

#### Architectural and Construction Management

- 242 - Architectural and Construction Management (AAS)
- 243 - Architectural and Construction Management Certificate <sup>14</sup>

#### Biomedical Engineering Technology <sup>4</sup>

- 06 - Biomedical Engineering (AAS)
- 76 - Biomedical Engineer Specialist Certificate
- 36 - Biomedical Engineer Field Technician Certificate

#### Business Management

- \*\*\* - Business Management (AAS) (choose an option)
- 37a - Business Management
- 37b - Business Management - Financial Planning
- 37d - Business Management in the Virtual Environment
- 272 - Business Management - Certified Bookkeeping Certificate
- 225 - Business Management - Professional Coaching (AAS)
- 214 - Business Management - Entrepreneurship Certificate
- 212 - Business Management - Professional Coaching Certificate <sup>14</sup>
- 213 - Business Management - Professional Organizational Coaching Certificate
- 248 - Business Management - Business Management in the Virtual Environment
- 150 - E-Commerce/E-Business Certificate
- 28 - Financial Planning Certificate
- 11 - Retailing Certificate <sup>14</sup>

#### Cardiovascular Technology <sup>4</sup>

- 114 - Cardiovascular Technology (AAS)
- 115 - Cardiac Monitoring and Analysis Certificate

#### Computer-Aided Design (CAD) Technology

- 72 - CAD Design Technology (AAS)
- 70 - CAD Technology Certificate

#### Computer Support Technology

- 118 - Computer Support Technology (AAS)
- 151 - CISCO Certified Networking <sup>10</sup>
- 180 - PC Maintenance (A+ Certification) with Network Emphasis Certificate <sup>10</sup>

#### Culinary Management

- \*\*\* - Culinary Management (choose an option)
- 233a - Culinary Management - Professional Baking & Pastries (AAS)
- 233b - Culinary Management - Professional Cooking (AAS)
- 233c - Culinary Management - Professional Cooking & Baking Dual Option (AAS)
- 264 - Culinary Management - Professional Baking & Pastries Certificate
- 265 - Culinary Management - Professional Cooking Certificate

#### Early Childhood Development

- 89 - Early Childhood Development (AAS)
- 87 - Early Childhood Development Certificate

#### Electronics Technology

- 18 - Electronics Technology (AAS)
- 64 - Electronics Technology Certificate
- 25 - Telecommunications Technology (AAS)
- 24 - Telecommunications Technology Certificate <sup>14</sup>
- 181 - Wireless Communications Technology (AAS)

#### Emergency Medical Technician/Paramedic <sup>4,8</sup>

- 132 - Emergency Medical Technician/Paramedic (AAS)
- 133 - Emergency Medical Technician/Paramedic Certificate

#### Entrepreneurship

- 240 - Entrepreneurship (AAS)

#### Exercise Science

- 196 - Personal Training Certificate
- 245 - Martial Arts Studies Certificate

#### Health Care for the Professional

- \*\*\* - Health Care for the Professional (AAS) (choose an option)
- 168a - Health Care for the Professional - Cardiovascular Technology
- 168b - Health Care for the Professional - Emergency Medical Services
- 168c - Health Care for the Professional - Massage Therapy
- 168d - Health Care for the Professional - Radiologic Technology

#### Hospitality Management

- \*\*\* - Hospitality Management (choose an option)
- 178b - Hospitality Management-Casino Management
- 178c - Hospitality Management-Food and Beverage Management
- 178d - Hospitality Management-Lodging Management
- 266 - Hospitality Management-Casino Management Certificate
- 267 - Hospitality Management-Food and Beverage Management Certificate
- 268 - Hospitality Management-Lodging Management Certificate

#### Human Services

- 183 - Mental Health Certificate
- 184 - Chemical Dependency Certificate
- 185 - Developmental Disabilities Certificate

#### Information Technology

- 187 - E-Commerce Designer Certificate
- 188 - Internet Professional Certificate
- 189 - Web Developer Certificate
- 190 - Webmaster Certificate

#### Licensed Practical Nursing <sup>9</sup>

- 111 - Licensed Practical Nursing Certificate

#### Network Administration

- Network Administration (AAS)
- 112a - Network Engineer (AAS)
- 192 - Network Security Administration (AAS)
- 124 - Microsoft Certified Systems Engineer (MCSE) Certificate - Windows Server 2003 Certificate
- 193 - Network Security Administration Certificate

#### Office Technology

- \*\*\* - Office Technology (AAS) (choose an option)
- 191a - Office Technology - Office Management/Supervision
- 191b - Office Technology - Office Assistant
- 191c - Office Technology - Legal Office Assistant
- 191d - Office Technology - International Office Assistant
- 152 - Medical Transcriptionist Certificate
- 45 - Legal Office Assistant Certificate
- 44 - Office Assistant Certificate

#### Photonics Technology

- 161 - Photonics Technology (AAS)
- 162 - Photonics Technology Certificate <sup>14</sup>

#### Physical Therapist Assistant <sup>11,14</sup>

- 149 - Physical Therapist Assistant (AAS - Carroll Community College)

#### Radiologic Technology

- 238 - Radiologic Technology <sup>4</sup>

#### Respiratory Care <sup>11,14</sup>

- 153 - Respiratory Care (AAS - Frederick Community College)

#### Surgical Technology <sup>11,14</sup>

- 154 - Surgical Technology (AAS - Frederick Community College)
- 155 - Surgical Technology (Certificate - Frederick Community College)

#### Undeclared Major <sup>3,14</sup>

- 99 - Undeclared Major (may not be selected by VA and Financial Aid recipients)

\*\*\*Select program option

<sup>3</sup> Does not lead to HCC degree or certificate

<sup>4</sup> All legal residents of Maryland may enroll in this program at in-county rates, policy subject to change.

<sup>8</sup> Only EMT-B certified individuals may enroll; minimum age requirements by law for clinical coursework

<sup>9</sup> Leads to licensure as a practical nurse

<sup>10</sup> Leads to industry certification and HCC certificate

<sup>11</sup> Part of the Mid-Maryland Allied Healthcare Education Consortium; only approved student participants are eligible for in-county tuition rates; leads to degree or certificate at another consortium institution; does not lead to HCC degree or certificate

<sup>14</sup> Not eligible for financial aid at HCC

(Please see reverse side for Transfer Programs)