



Silas Craft Collegians

P R O G R A M

**Application for Admission
2012-2013**



HOWARD
COMMUNITY COLLEGE

You Can Get There From Here.



Silas Craft Collegians

P R O G R A M

A NOTE TO STUDENTS

The prospect of filling out a college application can be overwhelming. Students sometimes worry about deadlines, the length of the application, writing essays, or whether or not they'll be admitted. Some students let these worries get in the way of applying for wonderful opportunities. *Don't let this be the case for you!*

The Silas Craft Collegians Program application was designed to be "user friendly." It's true that it's longer than the standard Howard Community College application. This is because we need some extra information to help us determine if the program is a good match for you. You'll see that almost all the questions are factual—in other words, things you already know about yourself.

As for any concern about getting in, there are two important points to remember. First, if you do not apply to the program, you certainly cannot be offered a seat. Secondly, there is a place for you at Howard Community College whether it's in the Silas Craft Collegians Program or one of our other programs.

Talk to your guidance counselor and/or one of Howard Community College's admissions advisors about the program. Attend an information session about the Silas Craft Collegians Program. Once you've determined that it's the right choice for you, your guidance counselor and/or an admissions advisor will gladly assist you with the application process!

THE SILAS CRAFT COLLEGIANS PROGRAM
APPLICATION FOR ADMISSION
2012-2013

GENERAL INSTRUCTIONS

1. **Submit your application by April 16, 2012.** Applications will be accepted and reviewed on a **rolling basis** until April 16, 2012. While the program deadline is in April, you are *strongly* urged to submit your application as soon as possible. The \$25 application fee will be waived for all students who submit their application by January 16, 2012.
2. Your application includes the following materials:
 - **Silas Craft Collegians Program Application for Admission**
 - **Additional Academic Information Form**
 - **\$25.00 (one-time, non-refundable) Application Fee***
 - **Official High School Transcript**
 - **Two (2) Recommendations**** -These must be from teachers, guidance counselors, coaches and/or school administrators. (Additional recommendations may be submitted, but are not required).
 - **SAT or ACT Assessment scores** (optional)

**Application fee waived upon request for students with financial need and for any student who submits their application by January 16.*

***Some students may be nominated for the program by a teacher, counselor or school administrator. In such cases, a program nomination is considered the same as a recommendation.*

3. Submit your application materials in the enclosed envelope:
 - **by mail**
or
 - **in person** at HCC's Office of Admissions and Advising (Rouse Company Foundation Student Services Hall, RCF-242)
or
 - **online** at www.howardcc.edu/admissions/apply/hsinfo/SCCP
4. Any application materials that must be mailed separately should be addressed as follows:

Silas Craft Collegians Program
Office of Admissions and Advising
Howard Community College
10901 Little Patuxent Parkway
Columbia, MD 21044

5. **Placement Testing**-You must take the college's placement exam as part of the application process. This exam determines the English and math classes that are best for you. Please take the following steps to schedule your placement exams:
 - **Call the Office of Admissions and Advising at 443-518-4599 to schedule your test appointment. Please be certain to let them know you're an applicant for the Silas Craft Collegians Program.**
 - **Review the test practice materials you receive. Go to the Test Center's website at www.howardcc.edu/testcenter and click on placement test preparation.**
 - For **additional assistance** with this step of the process, or if you require **testing accommodations**, please speak with your high school guidance counselor, contact your HCC admissions advisor, or call or e-mail the Office of Admissions and Advising at 443-518-4599; hsinfo@howardcc.edu.

For additional information or assistance, please contact or visit:

HCC's Office of Admissions and Advising
Rouse Company Foundation Student Services Hall, RCF-242
443-518-4599 (TTY/STS Use MD Relay)
hsinfo@howardcc.edu
www.howardcc.edu/admissions

Additional application procedures are required for international citizens.

Please see the back cover for a calendar of important dates and deadlines.



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Application for Admission General Information

Please fill in boxes

1. NAME (NAE)

Name entry boxes for Last, First, Middle, Jr. Sr III

2. CURRENT ADDRESS (NAE)

Address entry boxes for Street Number and Name, Apt./Unit, City, State, Zip, County

3. PHONES (NAE)

Phone entry boxes for Home Phone and Cell Phone

Check Day or Evening
Is this a TTY number (telecommunications device for the deaf)? Yes No

4. SOCIAL SECURITY NUMBER (optional) (NAE)

Social Security Number entry boxes

5. BIRTHDATE (NAE, PPIN)

Birthdate entry boxes for Month, Day, Year (19)

6. RACIAL/ETHNIC CATEGORY

Colleges and universities are asked by many, including federal and state governments and national surveys to describe the racial/ethnic backgrounds of our students and employees. Please answer both questions. Definitions of these terms are available online: www.howardcc.edu/visitors/Webmaster/race_ethnicity.html.

Are you of Hispanic or Latino origin? Yes No

What is your race? Select one or more of the following categories:

American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

7. GENDER (NAE) Male Female

8. e-mail ADDRESS (optional) (NAE)

9. FORMER (e.g. Maiden) NAME (NAE)

Former name entry boxes for Last, First, Middle

10. ARE YOU A UNITED STATES CITIZEN? Yes (BIO) No (FINF)

11. If you are NOT a U.S. citizen, please indicate immigration/visa status* (FINF)

Alien Registration Number (if applicable)

Country of Nationality

* Original documents verifying status must be presented at the time of application.

12. APPLYING FOR (APPN)

Applying for entry boxes for Semester (FA) and Year (2012)

13. LEARNING PROGRAM CODES Select from list on next page (ASUM)

14. STATUS (APPN)

F- First-Time College - Attending HCC for the first time and never attended another postsecondary institution
P- Previous Postsecondary - Attending HCC and previously attended another college/institution

15. Do you plan to apply for financial aid? (APPN)

Yes No Uncertain

16. Will you be a Howard County resident for three or more months when classes begin? (APPN)

Yes No

SILAS CRAFT COLLEGIANS PROGRAM

LEARNING PROGRAM CODES

Directions: Please select a transfer or career program option. Record the number of your selection on item 13 of the application.

TRANSFER PROGRAMS (Associate of Arts)

Arts and Science

- 271 - Accounting
- *** - Aging Services (choose an option)
 - 249a - Aging Services Management
 - 249b - Gerontology
- 140 - American Studies
- 141 - Anthropology
- 241 - Arabic
- *** - Art (choose an option)
 - 269a - Art-Studio Art
 - 269b - Art-Architecture
 - 269c - Art-Interior Design
- *** - Arts Administration (choose an option)
 - 205a - Arts Administration-Interdisciplinary Arts
 - 205b - Arts Administration-Visual Arts
 - 205c - Arts Administration-Performing Arts
 - 205d - Arts Administration-Media Arts
- *** - Art History (choose an option)
 - 204a - Art History-Art History/Research
 - 204b - Art History-Research/Studio
- 163 - Athletic Training
- 202 - Bioinformatics
- 71 - Biotechnology
- *** - Communication Studies (choose an option)
 - 206a - Communication Studies-Professional & Business Communications
 - 206b - Communication Studies-Journalism & Media Communications
 - 206c - Communication Studies-Interpersonal & Organizational Communications
 - 206d - Communication Studies-Speech & Written Communications
- 253 - Conflict Resolution
- *** - Criminal Justice (choose an option)
 - 90a - Criminal Justice
 - 90b - Criminal Justice-Computer Forensics
- 142 - Dance Performance
- *** - Digital Arts (choose an option)
 - 258a - Digital Arts-Gaming & Simulation Design
 - 258b - Digital Arts-Multimedia Design
 - 258c - Digital Arts-Web Design Option
 - 258d - Digital Arts-Video/Multimedia Design
- 164 - English
- *** - Environmental Science (choose an option)
 - 125a - Environmental Science
 - 125b - Ecological Technology Design
- *** - Exercise Science (choose an option)
 - 165a - Personal Training
 - 165b - Sports Coaching
 - 165c - Sports and Fitness Management
 - 165d - Martial Arts
- 244 - Film Studies
- 259 - Film & Video Pre-Production
- 143 - Global Economics
- 260 - Graphic Design
- 167 - Health Care Management

- *** - Health Education (choose an option)
 - 169a - Health Education-Community Health
 - 169c - Health Education-Complementary Medicine and Holistic Health
- 228 - History
- 144 - Horticulture
- *** - Human Services (choose an option)
 - 170e - Human Services-Chemical Dependency
 - 170f - Human Services-Developmental Disabilities
 - 170g - Human Services-Human Services
- *** - Interdisciplinary Studies (choose an option)
 - 145a - Interdisciplinary Studies-Diversity Studies
 - 145b - Interdisciplinary Studies-Fine Arts Studies
 - 145c - Interdisciplinary Studies-Women's Studies
- 146 - International Studies
- 48 - Liberal Arts
- 49 - Life Science
- *** - Mathematics (choose an option)
 - 160a - Mathematics-Pure Mathematics, Applied Mathematics
 - 160b - Mathematics-Actuarial Sciences
- 67 - Music
- *** - Music Technology (choose an option)
 - 261a - Music Technology-Audio Recording
 - 261b - Music Technology-Composition
- *** - Nutrition (choose an option)
 - 251a - Nutrition-Dietetics
 - 251b - Nutrition-Food Science
 - 251c - Nutrition-Nutritional Science
- 232 - Philosophy and Religious Studies
- 262 - Photography
- 50 - Physical Science
- 68 - Pre-Allied Health
- 51 - Pre-Dentistry
- 52 - Pre-Medical Technology
- 53 - Pre-Medicine
- 126 - Pre-Nuclear Medicine Technology
- 54 - Pre-Optometry
- 55 - Pre-Pharmacy
- 56 - Pre-Veterinary Medicine
- 57 - Psychology
- 250 - Public Health
- 58 - Social Sciences
- 236 - Sociology
- 203 - Spanish
- *** - Television & Radio (choose an option)
 - 263a - Television & Radio-Television Production
 - 263b - Television & Radio-Radio Production
 - 263c - Television & Radio-Television and Radio Production
- *** - Theatre (choose an option)
 - 237a - Theatre-Musical Theatre Performance
 - 237b - Theatre-Performance
 - 237c - Theatre-Technical Theatre
 - 237d - Theatre-Generalist

Business Administration

- 03 - Business Administration
- 229 - Information Systems Management-Office Systems
- 230 - Information Systems Management-Programming and Technical Systems
- 173 - International Business

Computer Science

- 33 - Computer Science

Engineering

- 23 - Engineering

Associate of Science in Engineering

- 256 - Computer Engineering
- 257 - Electrical Engineering

Entrepreneurship

- 239 - Entrepreneurship

General Studies

- 07 - General Studies
- 156 - General Studies-Business/Technology Emphasis
- 157 - General Studies-Science Emphasis
- 166 - General Studies-General Studies for Certificate Students

Information Technology

- *** - Information Technology (choose an option)
 - 171a - Information Technology-PC/Network/iNet
 - 171b - Information Technology-Programming
 - 171c - Information Technology-CISCO
 - 171e - Information Technology-Web Development
 - 171f - Computer Technology Forensics
- 231 - Network Security

Teacher Education ¹² (see also AAT below)

- 130 - Early Childhood Education
- 131 - Elementary Education
- *** - Secondary Education (choose an option)
 - 35a - Secondary Education-Humanities/Arts
 - 35b - Secondary Education-Social Sciences
 - 35c - Secondary Education Math/Science

Associate of Arts in Teaching ¹³

- 254 - Early Childhood Education/Early Childhood Special Education
- 255 - Elementary Education/Elementary Special Education
- 207 - Secondary Education-Chemistry
- 247 - Secondary Education-English
- 208 - Secondary Education-Mathematics
- 209 - Secondary Education-Physics
- 210 - Secondary Education-Spanish

Transfer Studies Certificate

- 224 - Transfer Studies Certificate ^{14,17}

***Select program option

¹² Should be selected by students preparing for transfer to out-of-state 4-year institution

¹³ Should be selected by students preparing for transfer to a Maryland 4-year institution

¹⁴ Not eligible for financial aid at HCC

¹⁷ Consult with an advisor regarding this certificate

(Please see reverse side for Career Programs)

SILAS CRAFT COLLEGIANS PROGRAM
LEARNING PROGRAM CODES

Directions: Please select a transfer or career program option. Record the number of your selection on item 13 of the application.

CAREER PROGRAMS (Associate of Applied Science)

Architectural and Construction Management

242 - Architectural and Construction Management (AAS)

Biomedical Engineering⁴

06 - Biomedical Engineering (AAS)

Business Management

*** - Business Management (AAS) (choose an option)

37a - Business Management

37b - Business Management-Financial Planning

37d- Business Management in the Virtual Environment

225 - Business Management-Professional Coaching (AAS)

Computer-Aided Design (CAD)

Technology

72 - CAD Technology (AAS)

Computer Support Technology

118 - Computer Support Technology (AAS)

Culinary Management

*** - Culinary Management (choose an option)

233a - Culinary Management-Professional Baking & Pastries (AAS)

233b - Culinary Management-Professional Cooking (AAS)

233c - Culinary Management-Professional Cooking & Baking Dual Option (AAS)

Early Childhood Development

89 - Early Childhood Development (AAS)

Electronics Technology

18 - Electronics Technology (AAS)

25 - Telecommunications Technology (AAS)

181 - Wireless Communications Technology (AAS)

Emergency Medical Technician/ Paramedic⁸

132 - Emergency Medical Technician/ Paramedic (AAS)²⁰

Entrepreneurship

240 - Entrepreneurship (AAS)

Hospitality Management

*** - Hospitality Management (choose an option)

178b - Hospitality Management-Casino Management

178c - Hospitality Management-Food and Beverage Management

178d - Hospitality Management-Lodging Management

Network Administration¹⁰

Network Administration (AAS)

112a - Network Engineer

192 - Network Security Administration (AAS)

Office Technology

*** - Office Technology (AAS) (choose an option)

191a - Office Technology-Office Management/Supervision

191b - Office Technology-Office Assistant

191c - Office Technology-Legal Office Assistant

191d - Office Technology-International Office Assistant

Photonics Technology

161 - Photonics Technology (AAS)

*****Select program option**

⁴ All residents of Maryland may enroll in this program at in-county rates; policy subject to change

⁸ Only EMT-B certified individuals may enroll; minimum age requirements by law for clinical coursework

²⁰ Health Personnel Shortage Incentive Grant Program; all legal state residents and qualified out-of-county residents pay in-county tuition.



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Name _____

Application for Admission Additional Academic Information

DIRECTIONS:

1. Complete each section using the space provided.
2. Please print or type.

I. ACADEMIC EXPERIENCE

• Cumulative Grade Point Average: _____ Class Rank: _____

See your high school guidance counselor if you are unsure about your GPA or class rank.

• In your opinion, what is your:

strongest subject? _____ favorite subject? _____

most difficult subject? _____ least favorite subject? _____

• Which high school grade(s) was your best? (Check all that apply.)

9th 10th 11th 12th

Why do you think so? _____

• Which high school grade(s) was your most challenging? (Check all that apply.)

9th 10th 11th 12th

Why do you think so? _____

• How would you describe your performance in high school?

Excellent Good Average Below Average Poor

Why do you think so? _____

• How would you describe your performance in middle school?

Excellent Good Average Below Average Poor

Why do you think so? _____

• How would you describe your performance in elementary school?

Excellent Good Average Below Average Poor

Why do you think so? _____

• Did you take the:

SAT* Yes If so, what were your scores? Writing _____ Math _____
 No Critical reading _____

ACT Assessment* Yes If so, what was your Composite Score? _____
 No

**These tests are not necessary in order to apply to the program. However, if you have taken them, please provide us with this information.*

II. EXTRACURRICULAR AND PERSONAL ACTIVITIES

We would like to learn more about the activities you like to do in and outside of school. Please tell us about sports you play, hobbies you enjoy, and family, community or other activities you currently enjoy or have enjoyed in the past.

Activity

How do you or have you participated in this activity?

EXAMPLE: Basketball

Play on school team

III. WORK EXPERIENCE

- Do you currently work?

Yes If yes, about how many hours a week do you work? _____

No I'm between jobs

- Do you plan to work while going to college?

Yes If yes, about how many hours a week do you plan to work? _____

No Uncertain

- If you work or plan to work, please tell us your main reason for doing so: _____

IV. ADDITIONAL INFORMATION

Directions:

- Please answer the questions below.
- Lengthy answers are not necessary (however, you may provide as much information as you wish). Your answers should be legible and complete.
- If you attach an additional page to this form, please put your name on the top right hand corner.
- Please print or type and write as clearly and legibly as possible.

- Why do you want to be in the Silas Craft Collegians Program?

- What are your academic and career goals?

- What is necessary for you to do your best in school?

- Is there anything else you would like us to know about you? (optional)



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Teacher/Counselor Recommendation

I. STUDENT SECTION

Directions:

- You are required to submit two recommendations. Forms have been provided for your convenience. **You must complete the student section of this form** (student name, address and phone). The remainder is completed by the person providing the recommendation.
- *Required* recommendations must be from a teacher, counselor, school administrator or coach who knows you well enough to discuss your academic potential, maturity and motivation to succeed.
- Additional recommendations are welcome, but they are not required.
- A program nomination can substitute for a recommendation. For example, if a teacher nominates you for the program, the teacher's nomination can substitute for a required recommendation.
- Enclosed recommendations may be submitted with your application *or* mailed separately to the above address.

Student Name: _____

Address: _____

Phone: _____

II. SCHOOL OFFICIAL'S SECTION

Teacher/Counselor/School Administrator/Coach Name: _____

Subject Taught (if appropriate): _____

High School: _____

Please complete the assessment chart below.

	No basis to judge	Below Average	Average	Above Average	Outstanding
Study habits					
Motivation					
Participation					
Leadership					
Initiative/follow through					
Classroom behavior					

Recommendation/Evaluation:

Please write whatever you think is important about this student, including a description of his/her academic and personal characteristics. We are particularly interested in why you believe that this student has the academic potential, maturity, integrity and motivation necessary to succeed. Any information that will assist us in determining the likelihood of this student benefiting from the Silas Craft Collegians Program is welcome. (Use the reverse side or attachments if necessary. Please type or print.)



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SILAS CRAFT COLLEGIANS PROGRAM APPLICATION DEADLINES CALENDAR

FOR STUDENT USE ONLY. PLEASE DO NOT SUBMIT WITH APPLICATION.

PLEASE NOTE: Applications will be accepted on a **rolling basis** until April 16, 2012. The application fee will be waived for all students who submit their application by January 16, 2012.

ITEM	DATES & DEADLINES
Application Deadline	April 16, 2012
Application Fee Waiver	Applications received by January 16, 2012 (and for students with financial need)
Financial Aid Priority Deadline	March 1, 2012–The Free Application for Federal Student Aid (FAFSA) should be completed by this date.
Admission Decision Notification	<u>Within 4 weeks</u> after receiving all application materials
Scholarship Award Notification	Accepted students will be informed about program scholarships on a rolling basis.
Student Reply Deadline	Students must accept or decline program admissions offer within 30 days of being accepted to the program

SILAS CRAFT COLLEGIANS PROGRAM APPLICATION CHECKLIST

FOR STUDENT USE ONLY. PLEASE DO NOT SUBMIT WITH APPLICATION.

- Application for Admission
- Additional Academic Information Form
- \$25 Application Fee (waived for students with financial need and for those applying by January 16)
- Official High School Transcript
- Two Teacher/Counselor Recommendations or Nominations
- SAT or ACT Assessment Scores (optional)
- Scholarship Application Form (optional)
- FAFSA Submission (optional, but strongly recommended)
- Placement Exam

For additional information and assistance, please contact or visit:

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