INTERNATIONAL CHANGE OF LEARNING PROGRAM

DIRECTIONS: Please fill out all information completely. Please Print.

Student ID No. | | | | | | | |

Name: _____
Last First Middle

LEARNING PROGRAM INFORMATION

Current Program: Program Name_____
Program Number_____

Are you:

O Changing your program?
New program name_____
New program number_____
Reason for change_____

O Adding another program?
Added program name_____
Added program number_____
Reason for addition_____

TRANSCRIPT EVALUATION

Have you ever had transcripts (ie. college; military; CLEP; AP; etc.) evaluated by HCC? O yes O no

ACADEMIC ADVISING

It is your responsibility to meet with an academic advisor to discuss any changes, including catalogue year, that involve your learning program. Please obtain an advisor's signature.

Advisor's Name: _____
Advisor's Signature: _____
Date: _____

STUDENT AGREEMENT AND SIGNATURE

I understand the following:

1. A change or addition to my learning program may require me to follow a different HCC catalogue than I have been.
2. Any transcript evaluation and/or course substitutions which have been done for other programs must be redone for my new/added program. It is my responsibility to officially request a re-evaluation by submitting a Transcript Evaluation Request Form.
3. It is my responsibility to meet with an academic advisor to discuss my new/added programs.
4. If I am a financial aid or scholarship recipient, it is my responsibility to notify the Financial Aid Office of this change.

F1 Student! Please do not process. Return to international advising staff.

STUDENT SIGNATURE: _____ **DATE**:_____

Office Use
Colleague ID# _____
____ LP Change (SACP)
____ LP Addition
Initials _____Date_____