

COURSE OUTLINE

BMGT-241

Project Management

3 Semester Hours

HOWARD COMMUNITY COLLEGE

Description

This course is designed to increase skill levels of students who work in a broad array of business settings. The focus will be on helping students identify principles and central components of project management, select tools and processes appropriate to successful completion, and apply principles of human and financial resource allocation. The course also focuses on the wide range of business settings that utilize project management projects. Prerequisite: ENGL-121. (3 hours weekly)

Overall Course Objectives

Following completion of this course, the student will be able to:

1. Identify work settings in which project management is applicable.
2. Analyze four major steps involved in project management.
3. Project the lifecycle of a project.
4. Compare and contrast principles commonly employed in project management.
5. Select appropriate tools, traditional and software, applicable to project management.
6. Analyze materials, human and fiscal resources to be incorporated in the management process.
7. Evaluate the outcomes of the project based upon established performance standards.
8. Establish a system for ongoing overview of major projects.

Major Topics

- I. Project Definition and Outcomes Identification
- II. Role of Business Mission and Strategies
- III. Establishment of Performance Standards
- IV. Major Components and Phases of Project Management
- V. Time and Materials Oversight and Management
- VI. Identification and Employment of Human Resources
- VII. Cost Projection and Financial Resources
- VIII. Evaluation of Outcomes
- IX. Ongoing Overview

Course Requirements

Course grades will be determined by the faculty teaching the course and will include written tests, projects, and opportunities to function as a team. Written and/or oral presentations may also be required.

Other Course Information

This course serves as a business elective.