

CMSY-126 Introduction to Internet

This course is designed to enable you to use the Internet to assist you in your computer work in an office or home environment. Familiarity with a computer and file management skills are strongly recommended. This is a beginning course that exposes you to much of what the Internet has to offer, including simple searches, using e-mail features, and posting to newsgroups. This should be a fun course where you get to do a lot of experimenting to find sites of interest to you. This course may not be of interest to you if you already do a lot of research on the Web. You may use any personal computer with access to the Internet to do your work.

Credits 1

Prerequisites None

Fees This course has fees totaling \$10.00.

Instructor Cathy Sutton

Office ELB-301
Technology Classroom

Phone (410) 772-4876

Email csutton@howardcc.edu

[Registered Students](#) | [Overall Course Objectives](#) | [Major Course Topics](#) | [Course Format](#) | [Orientation](#) | [Course Requirements](#) | [Materials](#) | [Exams](#) | [Audio Slide Show: Narrated Interactive Course Tour](#)

Registered Students

Immediately after enrolling, send Cathy Sutton an e-mail at csutton@howardcc.edu; include your name, the semester, the course and section. You will receive specific course instructions the week classes start.

[Top of Page](#)

Overall Course Objectives

Once you have completed this course you will be able to:

- Perform basic Windows operations associated with the Internet.
- Use the different parts of the browser window.
- Use various Internet search engines.
- Use e-mail features.

[Top of Page](#)

Major Course Topics

- Introduction to a Web Browser and Net Addresses
 - Creating folders; saving moving, and deleting files
 - Hyperlinks and domain names
- Electronic Mail (E-Mail)
 - Sending and reading messages
 - Using address books and attachments
- Newsgroups

- Subscribing to newsgroups
- Searching
 - Search operators
 - Virtual libraries
 - Search engines

[Top of Page](#)

Course Format

This course:

- Is not self-paced. However, you may accelerate your pace so that you may finish the course in fewer than 14 weeks.
- Does not require on-campus meetings. However, this course does require on-campus attendance for tests. Tests may be taken during any open hours in the Office Technology classroom. Please note, however, that all CMSY-126 online students are welcome to come to the Office Technology classroom to do classwork and/or to get personal help from an instructor.
- Does not require real-time chats.
- Uses email for communication.

[Top of Page](#)

Orientation

This course does not have a face-to-face orientation. You will receive detailed course information the week classes start.

[Top of Page](#)

Course Requirements

- Review the "[Checklist for Registered Students](#)" section of the Distance Learning Homepage.
- Although there are no prerequisites for the course, familiarity with using a computer is helpful. You should know how to use a mouse and how to save files.
- Come to the college to take a written test, which has a deadline for completion.
- Complete five homework assignments.

[Top of Page](#)

Materials

- No textbook is required. Lessons will be provided to you.

Technical Requirements:

Review the Technical Requirements link above. The course requires:

- Internet Explorer or
- Netscape

[Top of Page](#)

Exams

For purposes of verification and assessing learning outcomes, this course has one written exam, which has a deadline for completion. The exam must be taken at the college during any open hours in the Office Technology classroom.

*If you have any questions or comments about this course, please send a message to
Cathy Sutton, csutton@howardcc.edu.*

